



**Shankarrao Jagtap Arts and Commerce College, Wagholi,
Taluka- Koregaon, District- Satara.**

Academic Calendar

ACADEMIC CALENDAR

2020-2021

First Semester: 01/11/2020 to 03/ 04/ 2021

Second Semester: 05/04/2021 to 30/ 08/ 2021

Shankarrao Jagtap Arts and Commerce College, Wagholi.


ACADEMIC YEAR 2020-2021

PART- A ACADEMIC DEPARTMENT

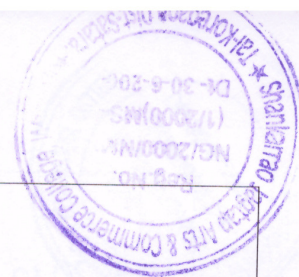
SJACC, WAGHOLI, ACADEMIC CALENDAR 2020-2021	
June 2020	
1 st week 1.6.20 to 7.6.20	1) Summer Vacation 2) Admission Process 3) Online Hindi Questionnaire, Proverb competition.
2 nd week 8.6.20 to 14.6.20	1) Summer Vacation 2) Admission process 3) Dept. of Marathi- One day online workshop on Environmental Criticism in Marathi Literature. 4) NSS- Environment and Sustainable development. 5) Dept. of Hindi- One day online workshop on Career Opportunities in Hindi 6) Dept. of Library- One day online workshop on How to create E- Content. 7)
3 rd week 15.6.20 to 21.6. 20	1) Meeting of IQAC 2) Admission Process 3) Dept. of Economics- One day online webinar on Effects of Covid-19 on Indian Economy 4) Dept. of Political Science- One day online workshop on Indian Politics after Covid -19. 5) Dept. of History- One day online workshop on Women Education Movement in Maharashtra. 6) Dept. of History- organization of online state level webinar on Dr. B.R. Ambedkar's Concept of Caste-Eradication'
4 th week	1) 22/06/2020 First Working Day. 2) First term Meeting- 22/06/2020 1) NSS- To celebrate International Yoga Day



<p>22.6. 20 to 28.6. 20</p>	<ol style="list-style-type: none"> 2) Meeting of Research Committee. 3) Organization of Departmental Meetings. 4) Meeting of Students' Council. 5) Meeting of Anti Ragging 6) Meeting of College Examination Committee. 7) Meeting of University Examination Committee. 8) Meeting of Sport and Gymkhana Committee. 9) Meeting of Library Advisory Committee. 10) Meeting of Publicity Committee. 11) Meeting of S.P. Ladies Association 12) Meeting of Study Tour Committee. 13) Meeting of Vivek Vahini. 14) Meeting of Sachetana Committee. 15) Meeting of Parents Association. 16) Meeting of NSS. 17)Purchase Committee Meeting 18)Meeting of Time Table Committee. 19)Meeting of Attendance Committee. 20)Meeting of Computer Academy Management Committee. 21)Lead College Committee Meeting. Magazine Committee Meeting.
<p>5th week 29.6. 20 to 30.6. 20</p>	<ol style="list-style-type: none"> 1) CD - Rajarshi Shahu Maharaj Jayanti 2) Meeting of Staff Academy 3) Special Cell- Meeting with Students. 4) Meeting of Alumni Committee. 5) Meeting of Internal Assessment Committee. 6) Meeting of Competitive Examination Centre, Career Cell and Placement Cell. 7) Meeting of Literary Association. 8) Special Cell Meeting.

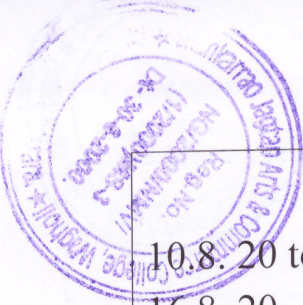

SJACC, WAGHOLI ACADEMIC CALENDAR 2020-2021
July 2020

1 st week 01.7. 20 to 05.7. 20	1) To organize monthly staff meeting. 2) NSS- To enroll the students in NSS. 3) Meeting of Special Cell. 4) RC- Annual planning Meeting.
2 nd week 06.7. 20 to 12.7. 20	1) Dept. of Marathi - To pay visit to Dnyaneshwar Palkhi Sohala at Lonand. 2) CE, CC, PC- Inauguration of Competitive Examination Centre. 3) RSMS- Scholarship of Rajarshi Shahu Meeting. 4) SHPC & WGRC- Sexual Harassment and Prevention committee and Meeting of Women Grievances redressal cell. 5) Dept. of Economics- To inaugurate wallpaper 'Arthamrut'.
3 rd week 13.7. 20 to 19.7. 20	1) NSS- Tree Plantation programme. 2) CD- Meeting of Cultural Department of Annual Planning 3) SA- Staff Academy Inauguration
4 th week	1) SGRC- Monthly Meeting.



20.7. 20 to 26.7. 20	
5 th week 27.7. 20 to 31.7. 20	SA- Inauguration of Staff Academy. Dept. of Commerce- Annual Planning Meeting. Dept. of Hindi- Celebration of Premchand Jayanti

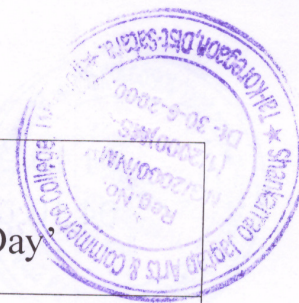
SJACC, WAGHOLI ACADEMIC CALENDAR 2020-2021	
<i>August 2020</i>	
1 st week 01.8. 20 to 02.8. 20	1) To organize monthly staff meeting. 2) SA- Paper presentation. 3) SC- formation of Students Council
2 nd week 03.8. 20 to 09.8. 20	1) NSS and CD- To celebrate August Kranti Day by organizing a lecture on 'Krantidin' 2) Dept. of Hindi- Organization of COC Translation Skills. 3) LAC- Celebration of Dr. S.R.Rangnathan Birth Annivarsary. 4) CEC- Organization of COC on certificate Course in Competitive Examination 5) Sachetans Samitee- Inauguration of Sachetana.
3 rd week	15.08.2019 Independence Day celebration

 <p>10.8. 20 to 16.8. 20</p>	<p>1) Dept. of Political Science- Organization of COC on Panchayat Raj.</p> <p>2) CD- University Youth Festival Practice.</p>
<p>4th week 17.8. 20 to 23.8. 20</p>	<p>1) CE, CC, PC- To organize one day workshop on Career Opportunities in Competitive Examination.</p> <p>2) Organization of Unit Tests at the departmental level as a part of CIE</p>
<p>5th week 24.8. 20 to 31.8. 20</p>	<p>1) Late Shri. Shankarrao Jagtap alies Anna ninth Death Anniversary</p> <p>2) CD- to observe death Annivarsary of Late Shri. Shankarrao Jagtap alies Anna</p> <p>3) CD- Organization of Various Competitions in the College on the occasion Late Shri. Shankarrao Jagtap alies Anna Fourth Death Anniversary.</p> <p>4) Dept. of Marathi- To organize of COC Personality Development and Language competency Skills.</p> <p>5) SHPC- To organize One Day workshop on Girls Students Problems related to sexual Harassment.</p> <p>6) SGRC- Monthly Meeting.</p> <p>7) SA- Staff Academy paper presentation.</p>

SJACC, WAGHOLI ACADEMIC CALENDAR 2020-2021

September 2020

<p>1st week</p>	<p>1) To organize monthly staff meeting.</p>
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01.9. 20 to 06.9. 20	2) SA - Paper presentation. 3) CD - To celebrate 'National Teacher's Day'.
2 nd week 07.9. 20 to 13.9. 20	1) NSS - International Literacy Day. 2) Dept. of Commerce - Guest lecture. 3) Dept. of Marathi - One day workshop on Film Studies 4) SA - Staff Academy paper presentation.
3 rd week 14.9. 20 to 20.9. 20	1) PC - Purchase Committee meeting. 2) SA - Paper presentation. 3) AA - Organization of Alumni Meeting
4 th week 21.9. 20 to 27.9. 20	1) NSS - To celebrate National Service Scheme Day. 2) CD - Birth Anniversary of Karmveer Bhaurao Patil.
5 th week 28.9. 20 to 30.9. 20	1) NSS - Planning of the Winter Camp. 2) SGRC - Monthly Meeting. 3) A - Staff Academy paper presentation.

SJACC, WAGHOLI ACADEMIC CALENDAR 2020-2021

October 2020

1 st week	1) 2.10.2017 Mahatma Gandhi Jayanti Holiday
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<p>01.10.20 to 04.10.20</p>	<p>2) To organize monthly staff meeting.</p> <p>3) CD- Celebration of Mahatma Gandhi Birth Anniversary.</p> <p>4) Dept. of Commerce- Planning meeting</p> <p>5) SA- to organize the research paper presentation.</p> <p>10) Dept. of Library- Organization of COC, Library Management Certificate Course.</p>
<p>2nd week 05.10.20 to 11.10.20</p>	<p>1) MC- A meeting of Magazine committee.</p> <p>2) SA- to organize the research paper presentation.</p> <p>3) UEC- Commencement of University Examination</p> <p>4) CD- organizing Vachan Katta on the occasion of Birth anniversary of APJ kalam.</p>
<p>3rd week 12.10.20 to 18.10.20</p>	<p>SA- Staff Academy paper presentation</p>
<p>4th week 19.10.20 to 25.10.20</p>	<p>1) CD - Participation in District Youth Festival</p>
<p>5th week 26.10.20 to 31.10.20</p>	<p>1) EC- Commencement of University Examination. (First Term)</p> <p>1) SGRC- Monthly Meeting.</p>



SJACC, WAGHOLI ACADEMIC CALENDAR 2020-2021


November 2020

1 st week 1.11.20 to 8.11.20	1) To organize monthly staff meeting. EC- Commencement of Internal University Examination. (First Term)
2 nd week 9.11.20 to 15.11.20	EC- Commencement of University Examination. (First Term)
3 rd week 16.11.20 to 22.11.20	Winter Vacation.
4 th week 23.11.20 to 30.11.20	Winter Vacation. 3)Dept. of Politics- Celebration of Constitution Day.

SJACC, WAGHOLI ACADEMIC CALENDAR 2020-2021

December 2020


1 st week	1) To organize monthly staff meeting.
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1.12.20to 6.12.20	2) SA- to organize the research paper presentation. 3) Dept. of History- Guest Lecture
2 nd week 7.12.20to 13.12.20	1) NSS- To organize a programme on the occasion of Death Anniversary of Dr Ambedkar. 2) SA- Staff Academy paper presentation.
3 rd week 13.12.20to 20.12.20	1) CC- Organization of Study Tour. 2) Dept. of History- Guest Lecture 3) Special Cell Meeting. 4) LAC- organization of “Vachan Katta” 5) Dept. of English- Organization of COC on English for Communication.
4 th week 21.12.20to 27.12.20	1) SC- Special Cell Meeting. 2) NSS- To organize seven-day winter camp in adopted village. 3) SA- Staff Academy paper presentation.
5 th week 28.12.20to 31.12.20	1) SGRC- Monthly Meeting. 2) NSS- organization of Online lecture on AIDS Awareness



January 2021	
<p>1st week 1.1.21 to 3.1.21</p>	<ol style="list-style-type: none"> 1. To organize monthly staff meeting. 2. 1)SA- to organize the research paper presentation 3) Dept. of History- Organization of COC Introduction to History and Tourism. 4) CD-Celebration of Savitribai Phule Birth Anniversary.
<p>2nd week 4.1.21 to 10.1.21</p>	<ol style="list-style-type: none"> 1) Dept. of Hindi- Guest Lecture. 2) NSS- Webinar on We the Daughters of Savitri. 3) NSS- (Harith Shapath) Green Oath in Save Earth campaign.
<p>3rd week 11.1.21 to 17.1.21</p>	<ol style="list-style-type: none"> 1) SA- Organization of Research paper Presentation 2) Dept. of politics- To Celebrate 'National Voters Day' 3) Dept. of Commerce- Organization of COC on Career Opportunities in Banking. 4) CD and Dept. of Marathi -Celebration of Traditional Day and Poetry Reading. 5) CEC, CC, PC- Participation in Placement Camp 6) Dept. of Geography- Guest Lecture
<p>4th week</p>	<p>26.01.2020 Republic Day Celebration.</p> <ol style="list-style-type: none"> 1) Dept. of History- Study Tour.



18.1.21 to 24.1.21	2) SA- Staff Academy paper presentation. 3) Organization of Unit Tests at the departmental level as a part of CIE
5 th week 25.1.21 to 31.1.21	1. SA- to organize the research paper presentation. 2. SGRC- Monthly Meeting.

SJACC, WAGHOLI ACADEMIC CALENDAR 2020-2021	
<i>February 2021</i>	
1 st week 1.2.2021 to 7.2.2021	1. To organize monthly staff meeting. 2. SA- To organize the research paper presentation.
2 nd week 8.2.2021 to 14.2.2021	
3 rd week 15.2.2021 to 21.2.2021	1. CD- Celebration of Birth Anniversary of Late Shankarrao Jagtap. 2. NSS- To celebrate the birth anniversary of Chh. Shivaji Maharaj. 3.
4 th week 22.2.2021 to 28.2.2021	3) PA- To organize a meeting of Parents. 4) AA- To organize a meeting of Alumni. 1. CEC, CC, PC- One day workshop on Police and Army Recruitment.

	2. CD- Birth Anniversary of Saint Ghadge Baba
1 st week 1.3.2021 to 7.3.2021	1) Dept. of Marathi- Celebration of Marathi Day. 2) Dept. of Marathi, Hindi, English- Inauguration of wallpaper. 3) NSS- A review meeting. 4) MC- A review meeting of Magazine committee.

SJACC, WAGHOLI ACADEMIC CALENDAR 2020-2021

March 2021

2 nd week 8.3.2021 to 14.3.2021	1. To organize monthly staff meeting. 2. SA- to organize the research paper presentation. 3. CD – To organize Annual Prize Distribution Function. 4. NSS- To submit the marks of NSS students to university. 5. Dept. of Political Science- organization of Webinar on Women Empowerment'
3 rd week 15.3.2021 to 21.3.2021	6. EC- Commencement of Internal University Examination. (Second Term) 7. CD- Annual Prize Distribution Day

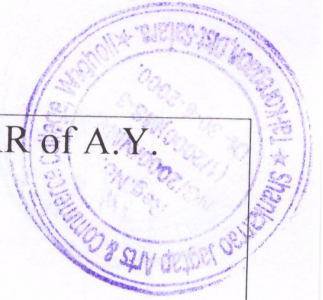


	8. ED- Annual Convocation Day
4 th week 22.3.2021 to 28.3.2021	<ol style="list-style-type: none"> 1. EC- Commencement of University Examination. (Second Term) 2. SA- Staff Academy paper presentation. 3. NSS- organization of webinar on Human Rights.
5 th week 29.3.2021 to 31.3.2021	<ol style="list-style-type: none"> 1. UEC- Planning meeting. 2. UEC- Meeting of University Examination Committee. 3. IQAC- Preparation of the work of AQAR 2020-21. 4. PC- Purchase Committee Meeting. 5. SGRC- Monthly Meeting. 6. NSS- A last meeting.

SJACC, WAGHOLI ACADEMIC CALENDAR 2020-2021

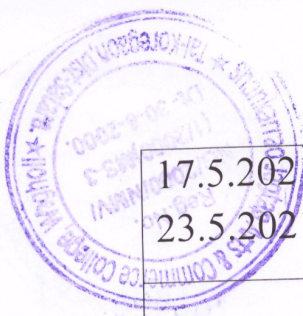
April 2021

1 st week 1.4.2021 to 1.4.2021	<ol style="list-style-type: none"> 1. To organize monthly staff meeting. 2. SA- to organize the research paper presentation.
2 nd week 5.4.2021 to 11.4.2021	1) IQAC- Preparation of the work of AQAR of A.Y2020-21
3 rd week	14. 04. 2021 Dr. Babasaheb Ambedkar Jayanti



12.4.2021 to 18.4.2021	1) IQAC - Preparation of the work of AQAR of A.Y. 2019-202) 2) AC - Year End Meeting.
4 th week 19.4.2021 to 25.4.2021	19. 04. 2021 Mahavir Jayanti Holiday 1) Preparation of the work of AQAR of A.Y. 2021-22 2) Term End Staff Meeting.
5 th Week 26.4.2021 to 30.4.2021	

SJACC, WAGHOLI ACADEMIC CALENDAR 2020-2021	
<i>May 2021</i>	
1 st week 1.5.2021 to 9.5.2021	
2 nd week 10.5.2021 to 16.5.2021	
3 rd week	21.05.2021 Buddha Purnima Holiday

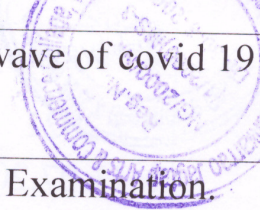


17.5.2021 to 23.5.2021	
4 th week 24.5.2021 to 31.5.2021	NSS- organization of webinar on Care of Pregnant Mother and Children during Covid 19 pandemic. NSS- organization of webinar on Aurvedic remedies to increase prevention power.

SJACC, WAGHOLI ACADEMIC CALENDAR 2020-2021

June 2021

1 st week 01.6.2021 to 06.06.2021	<p align="center">1) To organize monthly staff meeting.</p> <p>SA- to organize the research paper presentation.</p> <p>CD – To organize Annual Prize Distribution Function.</p> <p>NSS- To submit the marks of NSS students to university.</p> <p>Dept. of Political Science- organization of Webinar on Women Empowerment'</p>
2 nd week 07.6.2021 to 13.06.2021	<p>EC- Commencement of Internal University Examination. (Second Term)</p> <p>CD- Annual Prize Distribution Day</p> <p>ED- Annual Convocation Day</p>




	NSS- organization of webinar on 3 rd wave of covid 19 Pandemic and Care of children.
3 rd week 14.6.2021 to 20.06.2021	4. EC- Commencement of University Examination. (Second Term) 5. SA- Staff Academy paper presentation.
4 th week 21.6.2021 to 27.06.2021	7. UEC- Planning meeting. 8. UEC- Meeting of University Examination Committee. 9. IQAC- Preparation of the work of AQAR 2021-22. 10. PC- Purchase Committee Meeting. 11. SGRC- Monthly Meeting. 12. NSS- A last meeting. 13. CD - Rajarshi Shahu Maharaj Jayanti 14.
5 th Week 28.6.2021 to 30.06.2021	

SJACC, WAGHOLI ACADEMIC CALENDAR 2020-2021

July 2021

1 st week 1.7.2021 to 4.07.2021	3. To organize monthly staff meeting. 4. SA- to organize the research paper presentation.
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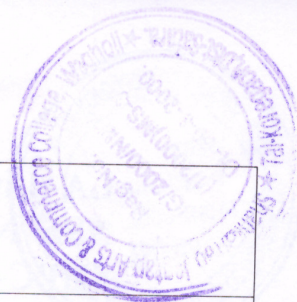


2 nd week 5.7.2021 to 11.07.2021	1) IQAC - Preparation of the work of AQAR of A.Y. 2019-20
3 rd week 12.7.2021 to 18.07.2021	14.04.2020 Dr. Babasaheb Ambedkar Jayanti 3) IQAC - Preparation of the work of AQAR of A.Y. 2019-202) 4) AC - Year End Meeting. 5) CD - Participation in Online Youth Festival
4 th week 19.7.2021 to 25.07.2021	19.04.2020 Mahavir Jayanti Holiday 1) Preparation of the work of AQAR of A.Y. 2019-20 NSS- organization of webinar on AIDS TB and Venereal diseases awareness programme.
5 th Week 26.7.2021 to 31.07.2021	

SJACC, WAGHOLI ACADEMIC CALENDAR 2020-2021

August 2021

1 st week 01.08.2021 to 08.08. 2021	University Examination
2 nd week	University Examination



09.08.2021 to 15.08. 2021	
3 rd week 16.08.2021 to 22.08. 2021	University Examination
4 th week 23.08.2021 to 31.08. 2021	<ol style="list-style-type: none"> 1) Late Shri. Shankarrao Jagtap alies Anna ninth Death Anniversary 2) CD- to observe death Annivarsary of Late Shri. Shankarrao Jagtap alies Anna 3) CD- Organization of Various Competitions in the College on the occasion Late Shri. Shankarrao Jagtap alies Anna Fourth Death Anniversary.

Abbreviations:

- AD-** Admission Committee.
- CD-** Cultural department.
- WRC-** Women's Redressal Cell.
- RC-** Research Committee.
- CC-** Career Cell.
- SC-** Students' Council.
- SA-** Staff Academy.
- ARC-** Attendance Register Committee.
- SPLA-** Savitribai Phule Ladies Association.
- GD-** Gymkhana Department.
- NSS-** National Service Scheme.
- CEC-** Competitive Examination Centre.
- IQAC-** Internal Quality Assurance Cell.

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- LA- Literary Association.
- NSS- National Service Scheme.
- SHPC- Sexual Harassment prevention Committee.
- LCC – Lead College Committee.
- STC- Study Tours Committee.
- ARC- Anti- Ragging Committee.
- EC – Examination Committee
- DLIS -Department of Library and Information Science.
- AGC- Agriculture Guideline Committee.
- AA- Alumni Association

PART-B
Department of Administration

JUNE 2020

- 1) To provide information of Annual Results to students.
- 2) Issuing Transfer Certificate & Statement of Marks of Annual Examination to students.
- 3) To provide Prospectus and to start admission process.
- 4) Compliance of Income Tax documents.
- 5) Organization of Local Management Committee Meeting.
- 6) Organization of IQAC Meeting.
- 7) Organization of First Term Joint Staff Meeting.

JULY 2020

- 1) To continue admission process as per the plan.
- 2) Filling of Oct. Examination forms.
- 3) Submission of Eligibility Forms to the University.
- 4) Submission of Audited Statement to the Joint Director Higher Education, Kolhapur.
- 5) Submission of Income Tax Return: Quarter - 1.
- 6) Distribution of Identity Cards to students.
- 7) To accept application forms of various scholarships.

10/21



AUGUST 2020

- 1) To submit the revised budget of the current year & estimated Budget of next year for the salary grant to the Joint director, H.E. Kolhapur.
- 2) Submission of Eligibility forms & Examination forms along with late fee to the University.
- 3) Renewal of Affiliation proposals, Extensions & Natural growth to the University.
- 4) To scrutinize various scholarship forms.
- 5) To organize Standing Committee Meeting.

SEPTEMBER 2020

- 1) Submission of various fees to the University, like Pro-rata, Youth Festival, Natural Calamity Fund, e-learning fee, students' insurance etc.
- 2) Submission of online scholarship forms to the Government.
- 3) To Complete General Register.
- 4) Organization of Standing Committee Meeting.

OCTOBER 2020

- 1) Preparation and conduction of October Examination.
- 2) Getting approval to the no. of Teaching & Non-Teaching posts as per the no. of students as on October 1st from the Joint Director office Kolhapur.
- 3) Submission of Income Tax Return: Quarter - 2.
- 5) Organization of IQAC Meeting.

NOVEMBER 2020

- 1) Planning of work in Diwali Vacation.
- 2) To prepare the General Register.



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3) Filling of Examination forms of Annual Examination. (March/April).

DECEMBER 2020

- 1) Preparation of Annual Social Gathering.
- 2) Submission of Students' Annual Examination Forms to the University.
- 3) Providing information to students of October Results.
- 4) Issuing Statement of Marks of October Examination to students.

JANUARY 2021

- 1) Organization of Local Management Committee Meeting.
- 2) Organization of workshop for office employees.
- 3) Submission of Quarterly Income Tax Return: Quarter – 3.
- 4) Organization of N.S.S. Special Camp.

FEBRUARY 2021

- 1) To display students' name lists of Annual Examination and to correct the same and convey it to the University.
- 2) To provide information of Examination time-table to the students.
- 3) Issue of hall-tickets to students.
- 4) Arrangement of University Practical Examinations.

MARCH 2021

- 1) Completion of accounts of the college.
- 2) Conduction of Examination as per University Rules.

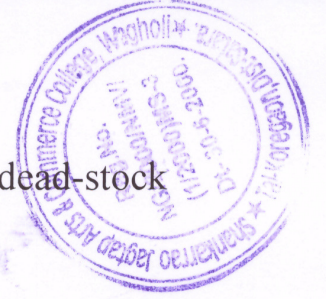
APRIL 2021

- 1) Preparing the Income Tax Form No.16 and distribution of the same to the concerned.

MAY 2021

- 1) Administrative planning for the next year.
- 2) Printing of prospectus and other stationery.

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- 3) Cleaning and colouring of building, furniture, etc. and dead-stock repairs.

JUNE 2021

- 1) Allotment of various scholarships to students.
- 2) Submission of Economically Backward Class concession forms to the State Government.

JULY 2021

- 1) To fill API forms of teachers and confidential reports of Non-teaching staff.

AUGUST 2021

- 1) Preparation of budget for the next academic year.
- 2) Submission of statement of marks of internal & practical examination to the University.
- 3) Audit of the college by Chartered Accountant.
- 4) Planning of Faculty Recruitment.
- 5) Initiation of recruitment process as per the vacant seats/workload.
- 6) Organization of Standing Committee Meeting.
- 7) Organization of Joint Staff Year End Meeting.

Principal,

**Shankarrao Jagtap Arts and
Commerce College, Wagholi.**

**PRINCIPAL
SHANKARRAO JAGTAP ARTS &
COMMERCE COLLEGE, WAGHOLI**