

Part – A

AQAR for the year

2017-2018

1. Details of the Institution

1.1 Name of the Institution

Shankarrao Jagtap Arts and Commerce College, Wagholi.
Tal- Koregaon, Dist- Satara. Pin- 415525.

1.2 Address Line 1

At/Post- Wagholi, Tehsil- Koregaon, Dist- Satara. Pin-
415525

Address Line 2

At/Post- Wagholi, Tehsil- Koregaon, Dist- Satara. Pin-
415525

City/Town

At/ Post- Wagholi, Tehsil-
Koregaon. Dist - Satara.

State

Maharashtra

Pin Code

415525

Institution e-mail address

sjaccwagholi@gmail.com

Contact Nos.

9822724922, 9657825783

Name of the Head of the Institution:

Principal Dr. Y.B.Gonde.

Tel. No. with STD Code:

Mobile:

Name of the IQAC Co-ordinator:

Mobile:

IQAC e-mail address:

1.3 NAAC Track ID (*For ex. MHCogn 18879*)

OR

1.4 NAAC Executive Committee No. & Date:
(*For Example EC/32/A&A/143 dated 3-5-2004.*)

This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

1.5 Website address:

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details :

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
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1	1 st Cycle	C	1.95	2012	05/01/2013 to 04/01/2018
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY

01/06/2013

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011))

- i. AQAR 2013-2014 submitted to NAAC on 02-11-2015 (DD/MM/YYYY)
- ii. AQAR 2014-2015 submitted to NAAC on 20-04-2016 (DD/MM/YYYY)
- iii. AQAR 2015-2016 submitted to NAAC on 12-07-2017 (DD/MM/YYYY)
- iv. AQAR 2016-2017 submitted to NAAC on 07-11-2017 (DD/MM/YYYY)

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)--

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.11 Name of the Affiliating University (*for the Colleges*)

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc.

Autonomy by State/Central Govt. / University

University with Potential for Excellence UGC-CPE

DST Star Scheme UGC-CE

UGC-Special Assistance Programme DST-FIST

UGC-Innovative PG programmes Any other (*Specify*)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers

2.2 No. of Administrative/Technical staff

2.3 No. of students

2.4 No. of Management representatives

2.5 No. of Alumni

2.6 No. of any other stakeholder and

community representatives

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

15

2.10 No. of IQAC meetings held

04

2.11 No. of meetings with various stakeholders No.

02

Faculty

04

Non-Teaching Staff

02

Students

01

Alumni

01

Others ---

2.12 Has IQAC received any funding from UGC during the year? Yes

--

No

√

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.

International

National

State

Institution Level

(ii) Themes

IQAC tries to support the qualitative activities for the all round development of students.

For example – during the academic year 2017-18, the following activities represent their own landmarks.

- 1) Construction of CCTs and water reservoir in the drought hit area of Rautwadi, an adopted village, through NSS.
- 2) Students secured first and second rank at Zonal and inter Zonal Handball competitions respectively.
- 3) Two students of B.A. and B.Com. respectively received Merit scholarship from Shivaji University, Kolhapur for last year i.e. 2017-18
- 4) Increased students participation in Youth festival and cultural activities.
- 5) The practice of reading research papers by all faculty members.
- 6) Organization of lead college workshops in the institution.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality Enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
1. Preparation of academic calendar for the academic year 2017-2018. 2. Preparation of the time table for teaching work. Preparation of teaching plan subject wise and paper wise. 3. Arranging study tours and excursions etc. 4. To organize Lead College Workshops on various themes. 5. Preparation and submission of AQAR of the last academic year 2016-17. 6. Organization of regular IQAC meetings.	1. All the activities of the committees were organized and performed as per the planning of the academic calendar. 2. The teaching work was executed in time as per the time table and teaching plan. 3. Educational study tours and excursions were organized by departments of Marathi, Hindi, Economics, History and Commerce. 4. Eleven lead college workshops were organized on various themes. 5. AQAR of the academic year 2016-17 was prepared and submitted to NAAC on 07-11-2017. 6. Four IQAC meetings were organized with staff and two with other stakeholders.

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body

Yes

No

Management

Syndicate

Any other body

Provide the details of the action taken

- 1) The details of the Academic calendar are attached herewith as an Annexure.
- 2) The records of the time table and teaching plans have been maintained by IQAC.

Part – B

Criterion – I

1. Curricular Aspects 2017-18

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	-----	----	-----	---
PG	-----	-----	-----	----
UG/ B.A. B.Com	02	----	01	----
PG Diploma	-----	-----	-----	-----
Advanced Diploma	-----	-----	-----	-----
Diploma	-----	-----	-----	-----
Certificate MS-CIT Tally, Master Data Entry,L.M.C.C.	04	---	04	----
Others	----	-----	----	-----
Total	06	---	05	--

Interdisciplinary	----	----	----	----
Innovative	---	----	-----	---

1.2 (I) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options (I)

Class	Core Subject	Elective option	Open options
B.A. I.	1.English,2. Marathi, 3.Hindi,	1.English,2. Marathi, 3.Hindi, 4.History,5. Geography, 6.Economics, 7.political Science , 8.Sociology	-----
B.A. II.	1.English. 2.Environmental Studies.	1.English, 2.Marathi, 3.Hindi, 4.History,5. Geography, 6.Economics, 7.political Science, 8.Co-operation. 9.H.S.R.M.	-----
B.A. III.	1.English.	- -----	1.English, 2.Marathi, 3.Hindi, 5.History 4.Economics
B.Com. I.	1.English for Business Communication. 2.Principles of		

	marketing 5. Insurance 3. Financial Accountancy. 4. Business Economics 6. Principals of Business management.	----	-----
B.Com. II.	1. Business communication. 2. Environmental Studies. 3. Business Statistics. 4. Corporate Accounting. 5. Fundamental of Entrepreneurship. 6. Business Economics. 7. Money and Financial system	----	-----
B.Com. III.	1. Business .Environment 2. .Business Regulatory framework. 3. Modern management Practice. 4. Co. Operative Development. 5. Advanced Accountancy Paper I 6. Advanced Accountancy Paper I.	----	-----

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	B.A. / B. Com.
Trimester	---
Annual	-----

01.3 Feedback from stakeholders*

Alumni

Parents

Employers

Students

(On all aspects)

Mode of feedback :

Online

Manual

Co-operating schools (for PEI)

***Please provide an analysis of the feedback in the Annexure**

Answer:

Analysis of the feedback is provided in the prescribed Annexure I

1.4 Whether there is any revision/update of regulation of syllabi, if yes, mention their salient aspects.

Answer:

No, There revision / updation of syllabi has not been any . During this academic year.

The salient features of the revised syllabus of B.A. III and B. Com III are as follows.

1. The syllabus is revised as per the guidelines of U.G.C. norms.
2. There is a wider scope for all round development of the students in the revised syllabus.
3. The syllabus is revised as per the needs and requirements of the corporate sector.
4. It is a need based syllabus. It is convenient for shaping students career in different jobs and services.
5. The syllabus is revised in accordance with the competitive examinations like MPSC, UPSC etc.
6. It fulfils the nationalistic goals like maintaining patriotism, human values, fostering brotherhood, equality, fraternity inculcating moral values.
7. The revised syllabus aims at improving the language competencies like communication skills.
8. The revised syllabus on humanities aims at giving value education to students.
9. The revised syllabus enables the students to undertake research work in their concerned subject.
10. The revised syllabus encourages students to protect and preserve environment.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Criterion –II

2. Teaching, Learning and Evaluation

2.1 Total No of permanent faculty

Total	Asst.Professor	Associate Professors	Professors	Others
13	12	-	-	01

2.2 No. of permanent faculty with Ph.D

05

2.3 No. of Faculty Positions Recruited (R) and (V) During the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
-	-	-	-	-	-	-	01	-	01

2.4 No. of Guest and Visiting Faculty and Temporary faculty

26

03

04

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	04 (05 times)	10 (17 times)	08 (11times)
Present papers	03 (04 times)	08 (14 times)	01 (01 times)
Resource/Chair Persons	-	02 (03 times)	-

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- 1.Screened films on dramas, novels etc.
- 2.Organised interactive sessions with students after the completion of every topic.
- 3.Organised students' seminars.
4. Organised study tours.
- 5.Displayed news cuttings(Wall papers)Bhutipatrika
6. Organised exhibition.
- 7.Conducted oral test on every topic subject wise after completing the topic
- 8.Use of I.C.T.tools like P.P.T.,Youtube, E-Mail, Twitter, Facebook, Mobile, etc.
- 9.Visited Tourist places and surveyed the tourist Economy.
10. Undertook fieldwork activities in various subjects.
11. Use of Think-Pair-Share method of teaching.

2.7 Total No. of actual teaching days during this academic year

181

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

* Provision for supply of answer book photocopy for B.A.(I)/B.Com(I) whenever asked for the same by the students.

2.9 No.of faculty members involved in curriculum restructuring/revision/syllabus development

-	-	-
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as member of Board of Study/

Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students

97.10

2.11 Course / Programme wise distribution of pass percentage:

Title of the Programme	Total no.of students appeared	Division				
		Distinction	I %	II %	III%	Pass %
B.A. Part I	University Marks Ledger awaited.	%	%	%	%	%
B.A. Part II	University Marks Ledger awaited.	%	%	%	%	%
B.A. Part III	University Marks Ledger awaited.	%	%	%	%	%
B.Com Part I	University Marks Ledger awaited.	%	%	%	%	%
B.Com Part II	University Marks Ledger awaited.	%	%	%	%	%
B.Com Part III	University Marks Ledger awaited.	%	%	%	%	%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

* IQAC holds regular meeting of faculty to make periodic assessment of teaching and learning processes. In these meetings following things are discussed:

- 1) Availability of textbooks, Journals.
- 2) Faculty encouragement for participating in workshops on revised syllabus of different subjects.
- 3) Regular and punctual engagement of classes.
- 4) New tools and techniques to be used in teaching-learning process.
- 5) The needs of organizing extra classes for weaker as well as scholarly students.
- 6) The need to simplify some difficult topics with the help of existing as well as visiting/guest faculties in different subjects.

7) Organizing class wise written test, oral test, students' class seminar, pictorial, graphical, tabular chart wise techniques used for teaching subjects in social sciences.

8) Reading, writing, listening, speaking skill development in the study of language.

9) Use of soft skills and professional skills in teaching-learning process etc.

These issues are discussed at a wider length and all faculty are advised to follow most of the above mentioned tools and techniques for making teaching learning process effective and student/learner oriented.

On the basis of analysis of feedback, IQAC makes necessary suggestions to faculty for improving the teaching learning process. Even suggestions from students regarding teaching learning process left in the suggestion box are collected and accordingly suggestions are done to the concerned teacher for improving teaching learning process.

* IQAC provides remedial measures through discussions.

* It takes stakeholders' feedback and adopts follow-up action.

2.13 Initiatives undertaken toward faculty development

Faculty/Staff Development Programmes	Number of benefitted
Refresher courses	05
UGC-Faculty Improvement Programme	-
HRD Programme	-
Orientation Programme	-
Faculty exchange Programme	-
Staff training conducted by the university	04
Staff training conducted by other institutions	03
Summer/Winter school, Workshops, etc.	01
Others	01

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of Permanent Positions filled During the Year	Number of Positions filled temporarily
Administrative Staff	07	01	-	-
Technical Staff	-	-	-	-

Criterion - III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

3.1.1 Staff Academy - The Principal of the college and all teachers present their research papers through Staff Academy. This committee is established to create healthy research atmosphere in the college. It promotes research activities by teachers in the college.

3.1.2 The college encourages the teachers to present their research papers in seminars and conferences at international, national, state and university level by offering them duty leaves. The faculty is encouraged and allowed to participate in UGC sponsored Refresher and Orientation courses.

3.1.3 The research committee of the college tries to create interest in the mind of students about research by arranging guest lectures for them.

3.1.4 The students of the college participated in 'Avishkar Research Festival' organized by Shivaji University Kolhapur. The students presented posters on Okhi cyclone and Abolition of corruption.

3.1.5 The students of B.A. II and B.Com. II prepare projects on Environmental Science.

3.1.6 Wi-Fi Internet facility is made available to students and teachers to get access of online information.

3.1.7 The library of the college offers access to online E-journal and E-books. The books in the library are also made available to students and teachers for research purpose.

3.1.8 Study tours are arranged for students at departmental level. The research papers are prepared by students based on their visits to study tour places.

3.1.9 In this academic year, five teachers have participated and successfully completed Refresher courses and one teacher has participated and successfully completed Winter School course.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted

Number	Nil	Nil	Nil	Nil
Outlay in Rs. Lakhs	Nil	Nil	Nil	Nil

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil	Nil	Nil	Nil
Outlay in Rs. Lakhs	Nil	Nil	Nil	Nil

3.4 Details on research publications

	International	National	Others
Peer Review Journals	05	Nil	Nil
Non-Peer Review Journals	Nil	Nil	Nil
e-Journals	Nil	Nil	Nil
Conference proceedings	02	Nil	Nil

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	Nil	Nil	Nil	Nil
Minor Projects	Nil	Nil	Nil	Nil
Interdisciplinary Projects	Nil	Nil	Nil	Nil
Industry sponsored	Nil	Nil	Nil	Nil
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No. ISSN

ISBN

3.8 No. of University Departments receiving funds from

UGC-SAP	Nil	CAS	Nil	DST-FIST	Nil
DPE	Nil			DBT Scheme/funds	Nil

3.9 For colleges

Autonomy	Nil	CPE	Nil	DBT Star Scheme	Nil
INSPIRE	Nil	CE	Nil	Any Other (specify)	Nil

3.10 Revenue generated through consultancy

Nil

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number	Nil	Nil	Nil	Nil	09
Sponsoring agencies	Nil	Nil	Nil	Nil	Nil

3.12 No. of faculty served as experts,

chairpersons	Nil	resource persons	Nil	02
Guest lecture	Nil			

3.13 No. of collaborations

International Nil National Nil Any other Nil

3.14 No. of linkages created during this year

Nil

3.15 Total budget for research for current year in lakhs:

300

From Funding agency Nil From Management of University/College Nil

Total Nil

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	Nil
	Granted	Nil
International	Applied	Nil
	Granted	Nil
Commercialised	Applied	Nil
	Granted	Nil

3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year

Total	International	National	State	University	Dis	College
18 Page 1	Nil	Nil	Nil	Nil	Nil	Nil

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

0
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3.19 No. of Ph.D. awarded by faculty from the Institution

Ni

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF	Ni	SRF	Ni	Project Fellows	Ni	Any other	Ni
-----	----	-----	----	-----------------	----	-----------	----

3.21 No. of students Participated in NSS events:

University level	0	State level	Ni
National level	Ni	International level	Ni

3.22 No. of students participated in NCC events:

University level	Ni	State level	Ni
National level	Ni	International level	Ni

3.23 No. of Awards won in NSS:

University level	Ni	State level	Ni
National level	Ni	International level	Ni

3.24 No. of Awards won in NCC:

University level	Ni	State level	Ni
National level	Ni	International level	Ni

3.25 No. of Extension activities organized

University forum	Ni	College forum	--
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NCC

NSS

Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

3.26.1 NSS unit of the college organised special winter camp at Rautwadi villege.

3.26.2 The students of NSS constructed water reservoir and CCTs.

3.26.3 Various lectures organised by NSS are socially oriented. The lectures on issues like, Youth and challenges in the 21st century, Modern Agriculture, Veterinary Health Camp, etc are socially oriented.

3.26.4 A lecture was organised in the college on Modern Agriculture i.e. 'Chemical fertilizer management and soil testing' for farmers in the area.

3.26.5 A Veterinary camp was organised in the adopted village by NSS unit.

3.26.6 Women Health Camp was organised in the adopted village by NSS unit.

Criterion – IV**4. Infrastructure and Learning Resources**

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	1.03(2192.4 sqm)	Nil	Nil	1.03(2192.4 sqm)
Class rooms	13	Nil	Nil	13
Laboratories	Nil	Nil	Nil	Nil
Seminar Halls	640 sq. ft	Nil	Nil	640 sq. Ft
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	Nil	Nil	Nil	Nil
Value of the equipment purchased during the year (Rs. in Lakhs)	Nil	Nil	Nil	Nil
Others	Nil	Nil	Nil	Nil

The institution has purchased ONE HECTOR AND 29 GUNTHAS of land at Pimpode Budruk.

4.2 Computerization of administration and library

- The admission process of B.A and B.com is made online.
- The university semester Examination forms are submitted online.
- The Eligibility,E.B.C Forms and scholarship forms are submitted to university online.
- D.C.P.S. and P.F Income tax works are done online.
- The Transfer certificate of students is provided online.
- The affiliation work of the college is done online.
- Internet facility is made available to students and teachers in the library.
- The computers in library are interconnected through LAN.
- OPAC is also made available to students and teachers.
- The Library has made available Wi-Fi service to students and teachers in the college campus.
- Started HTE service for the monthly salary of the employees.
- All computers in the office are interconnected through LAN.
- The important documents in the office are electronically maintained by scanning.
- Library software is upgraded from MKCL Libreria to NIC E-Granthalaya.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value

Text Books	5430	452979	1203	109305	6633	562284
Reference Books	2086	417605	259	49364	2345	466969
e-Books	Nil	Nil	Nil	Nil	Nil	Nil
Journals	09	3800	00	00	09	3800
e-Journals	Nil	Nil	Nil	Nil	Nil	Nil
Digital Database	01 (NDL)	Free	Nil	Nil	01 (NDL)	Free
CD & Video	42	420	Nil	Nil	42	420
Others (specify)	05 (Maps)	1260	Nil	Nil	05 (Maps)	1260

4.4 Technology up gradation (overall)

	Total Computes	Computer Labs	Internet	Browsing Centres	Xerox Machine	Office	Departments	Others	Printers
Existing	36	12	02	01	00	04	12	03(Library)	05
Added	00	00	00	00	01	00	00	00	01
Total	36	12	02	01	01	04	12	03	06

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- Master Data entry [3 month] course has been started during this academic year.
- The college staff and students were trained in Digital India Workshop organised by computer Academy.
- Internet access is available in the library and staffroom.
- Staff is trained for newly introduced exam, admission and library work, scholarship networking/ online information etc.
- All computers in all departments are interconnected through LAN.
- College campus is made Wi-Fi zone.

4.6 Amount spent on maintenance in lakhs :

i) ICT

73459/-

ii) Campus Infrastructure and facilities	20250
iii) Equipments	Nil
iv) Others	11418
Total :	105127

Criterion – V**Student Support and Progression**

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- 1) Financial assistance extended to economically weaker students.
- 2) The institution publishes its updated prospectus and handbooks annually. The information content is disseminated to students at the beginning of every academic year. The heads of department explain the course material and question paper pattern.
- 3) IQAC takes initiatives to avail library facilities to the students like separate reading hall, newspapers in three languages, journals, E-journals, reference books, text books etc.
- 4) College campus is made wi-fi zone to avail internet facility to students.
- 5) Gymkhana facilitates sports equipments like badminton racket, shuttle cock, disk, football, hollyball, archery etc.to students.
- 6) Water purifier is made available to the students for clean water.
- 7) Competitive examination centre is established for students' progress in competitive examination.
- 8) IQAC encourages students to participate in NSS, Sports and cultural activities.
- 9) Display of support services on the notice board and college website.
- 10) Regular interaction with students in the classroom and in meetings.
- 11) Regular feedback of students is reviewed and necessary actions are taken to meet the needs of students.
- 12) Students' Grievances Redressal cell works in the college. Suggestion box is made available where students are encouraged to drop in their suggestions, students complaints are redressed within a week.

5.2 Efforts made by the institution for tracking the progression

1. The meeting of Alumni is organised every year.
2. Communication with former students through letters.
3. Alumnae students are invited to attend the programmes organised by the college like annual function etc.
4. Departments are insisted on to document, compare and discuss the performance and progress of the students in their exams and other academic activities.
5. The Alumni Association maintains consistent correspondence with alumni.
6. Teachers and Counsellors provide necessary guidance to students in the choice of their career.
7. Add-on courses help students get employment opportunities.
8. Every department maintains a register for recording the progress of students.

5.3 (a) Total Number of students

B.A	B.Com	M	F	Total
226	144	=370	M- 183 F- 187	370

(b) No. of students outside the state

Nil

(c) No. of international students

Nil

Men	No	%	Women	No	%
	183	49.45%		187	50.54%

Year 2017-2018 B.A and B.Com.															
	OPEN		OBC		DTNT		SC		PAYING		SBC		TOTAL		G. Total
	M	F	M	F	M	F	M	F	M	F	M	F	M	F	
B.A I	43	17	15	11	06	06	08	04	00	00	00	00	71	38	109
%	39.44	15.59	13.76	10.09	5.50	5.50	7.33	3.66	00	00	0	0	65.13	34.86	100
B.A II	19	19	02	06	02	06	02	06	0	0	0	0	25	37	62
%	30.64	30.64	3.22	9.67	3.22	9.67	3.22	9.67	00	0	0	0	40.32	59.67	100
B.A III	23	16	7	3	2	2	2	0	0	0	0	0	27	28	55
%	41.81	29.09	12.72	5.45	3.63	3.63	3.63	0	0	0	00	0	49.09	50.90	100
Total	59	77	24	20	10	14	12	10	00	00	00	0	123	103	226
B.COM															
B.Com I	07	20	4	3	6	0	2	1	0	0	0	00	19	24	43
%	16.27	46.51	9.30	6.9	13.95	00	4.65	2.32	0	0	0	00	44.18	55.81	100
B.Com II	4	26	11	1	3	2	0	2	0	0	0	0	18	31	49
%	8.16	53.06	22.44	2.04	6.12	4.08	00	4.08	0	0	00	0	36.73	63.26	100
B.Com III	20	19	4	5	1	0	1	1	0	0	1	0	27	25	52
%	38.46	36.53	7.69	10	1.92	0	1.92	1.92	0	0	1.92	0	51.92	48.07	100
Total	31	65	19	09	10	2	3	4	1	0	0	0	64	80	144

This Year 2017 - 2018							
General	SC	ST	OBC	N.T.	S.B.C	PAYING	Total
232	29	-	72	36	1	00	370

Last Year 2016 - 2017							
General	SC	ST	OBC	N.T.	S.B.C	PAYING	Total
230	26	-	74	50	02	45	421

Demand ratio: 1:1 as per Shivaji University norms S.C. - 13 S.T- 07. OBC- 19. VJA 3 NTB 2.5- , NTA- , NTC- .3.5 NTD,-2

Dropout % - year 2017-18 = 0%.

5.4 Details of student support mechanism for coaching for competitive examinations (If any).

- Competitive Examination Centre arranges classes, offers books to students.
- Competitive Examinations books are available in the college library.
- Students are informed about different avenues of employment.
- A Lecture on Interview Techniques was organized and Career based counselling is also offered to the students.

No. of students beneficiaries = 20

5.5 No. of students qualified in these examinations

NET	<input type="text" value="Nil"/>	SET/SLET	<input type="text" value="Nil"/>	GATE	<input type="text" value="Nil"/>	CAT	<input type="text" value="Nil"/>
IAS/IPS etc	<input type="text" value="Nil"/>	State PSC	<input type="text" value="Nil"/>	UPSC	<input type="text" value="Nil"/>	Others	<input type="text" value="Nil"/>

5.6 Details of students counselling and career guidance

1. Students counselling cell is established in the college.
2. Students counselling committee guides students on various issues.
3. Students counselling committee and all teaching staff communicate the students to solve their personal problems.
4. Students are counselled on various issues like admission, subject specialization, Sports and cultural participation, etc.
5. Career guidance cell is established in the college.
6. 15 Students were sent to placement Camp at Mudhoji College, Phaltan out of which 10 students were selected.
7. Organized one day workshop on '**Police and Military recruitment guidance**' and '**Banking Examination**'

No. of students benefitted

5.7 Details of campus placement

<i>On campus</i>	<i>Off Campus</i>
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Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
Nil	Nil	Nil	10

5.8 Details of gender sensitization programmes;

- S.P.L.A. C. organised a Lecture on **Need of Transformation in Women**
- Organised a **Hair Style Competition for girls.**
- Women's Sexual Harassment Prevention committee organised a rally on **Awareness of Rights women.**
- AIDS awareness programme in the institution.
- Organized a lecture and demonstration on **Women's defence.**

5.9 Students Activities:

5.9.1 (A) No. of students participated in Sports, Games and other events

State/ University level National level International level

(B) No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	Nil	Nil

Financial support from government	77	370227
Financial support from other sources	Nil	Nil
Number of students who received International/ National recognitions	Nil	Nil

Free ships:

Year	Number	Amount
2017-18	03	8722

➤ Vision :

Higher education for the all round development of boys and girls in mass society.

➤ Mission and goals :

1. To develop personality of students in the institution.
2. To preserve different values of life.
3. To foster positive scientific and technological attitude amongst students.
4. To impart education in arts, sports and social sciences along with the education in various subjects by taking into account the competence and aptitude of students.
5. To make social, economic, political and cultural development.
6. To inculcate the feelings of national integrity, patriotism and egalitarianism among students for making them a responsible citizen
7. To develop environmental awareness and universal brotherhood.

➤ Objectives :

- 1) To provide an opportunity of degree education to boy and girl students in the drought-affected and hilly area.
- 2) To provide the opportunity of higher education at B.A./B.Com. Degree level to the boy and girl students in rural area.
- 3) To provide an opportunity of degree education to socially, economically, culturally and educationally disadvantaged boy and girl students in the rural area.
- 4) To provide degree education to the sons and daughters of poor farmers, labourers and landless labourers.
- 5) To impart education in different languages at special level for providing various job and business opportunities and for developing their personality.
- 6) To impart education in social sciences for providing various job and business opportunities and for developing personality.
- 7) To carry out curricular, co-curricular and extra-curricular activities.
- 8) To provide degree education for women empowerment.
- 9) To impart degree education for developing standard of living of the neighbouring community.
- 10) To make students competent for facing various global challenges.
- 11) To provide degree education in B.A/ B.Com. programmes for the achievement of national goals.

The vision & mission of our institution is communicated to the students through the institutional prospectus, boards inside the institution campus & through various functions organized in the institution. Teachers are introduced vision, goals and mission of the institution at the time of joining services . Stakeholders are informed about these in the annual conference of alumni and parents association. The community is informed about the goals and mission through the organization of special N.S.S camp village-wise. Even in the public village meeting of different villages, faculties inform the community present about the vision , goals and mission of the institution.

YES

1 Administrative Procedure:

- Use of tally as a MIS tool for accounting.
- Daily rough cash book, personally checked by accountant and Principal.
- Pre-planned administrative feedback meetings.
- IQAC, C.D.C.S. and Governing council meetings for feedback and decision making.
- Periodic meetings of various committees and decision making therein.
- Departmental meetings on syllabus completion and correction feedback.

2 Student Admissions:

- Daily day-end reports on admission status.
- Year wise parent meetings for feedbacks.

3 Students' records:

- Monthly attendance record and feedback of defaulter students.
- Record of fees in installments and its recovery.

4 Evaluation and examination procedures:

- Existence of full-fledged examination committee and updated maintenance of concerned records.
- Periodic meetings of examination committee.
- In-house central assessment program for quickest feedback on evaluation.

5 Other Maintenance and preservation of old records in binding form for decision making.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

The teaching faculty of the college participates in Curriculum Development workshops. The faculty try to understand the locale / national /international /economic/social need of the curriculum and then implement it in teaching and learning process.

6.3.2 Teaching and Learning

- ❖ Effective use of LCD, PPT, Internet ect.
- ❖ Guest lectures are arranged every year.
- ❖ The institution practices faculty exchange programmes in collaboration with other colleges.
- ❖ Extra lectures/classes arranged for weaker and scholar students.
- ❖ The institution organizes seminars, workshops, symposia etc. for students and faculty.
- ❖ The institution arranges study tours based on the curriculum.

6.3.3 Examination and Evaluation

The institution practices examination and evaluation system as per the norms of UGC and Shivaji University Kolhapur.

1. Semester pattern for B.A. / B.Com courses.
2. 40 +10 pattern for B.A. Part III / B.Com Part III courses.
3. Evaluation of students through subject wise weekly tests, home assignment , group discussion, seminars etc.

6.3.4 Research and Development

- Established research committee for inculcating research atmosphere.
Motivating teachers to take research projects
- Guiding teachers for improving API through their participation in workshop, seminar etc.
- Motivation to the faculty for participation and presenting papers in seminars /conferences etc. and getting the articles published in research journals.
- Supporting teachers with study leaves, allowances etc.
- Improving library facilities for research.
- The faculty are encouraged to participate in national, international seminars and conferences.
- .Gust lectures of research experts are arranged in the college.
- Study tours, environmental projects etc. programmes are arranged for students for creating research awareness amongst students.

6.3.5 Library, ICT and physical infrastructure / instrumentation

ICT being the key of success, we are creating awareness amongst students and faculty about use of ICT tools in teaching and learning process. New Books are available in our library. ITC is used in library. MKCL libreria software is used in library.

6.3.6 Human Resource Management

- Resource through variety of activities like, N.S.S., social and cultural activities, gymkhana activities, etc.
- Principal participate in administrative training workshop.
- Faculty participate in different workshops.
- The office staff of the college participates in training workshop.

6.3.7 Faculty and Staff recruitment

Temporary faculties for commerce are appointed on clock hour basis.

6.3.8 Industry Interaction / Collaboration

No

6.3.9 Admission of Students

As the college is situated in the rural drought-prone area, admissions are given to all students belonging to different class, caste and strata of the society. Student belonging to OBC, SC, ST, VJNT etc. cast are offered admissions free of cost.

6.4 Welfare schemes for

For maintaining healthy atmosphere in the college following facilities are made available for the teaching staff, non-teaching staff and the students.

Teaching Non teaching	<ul style="list-style-type: none"> • Assistance to avail loan • LIC for the staff • Tea club. • Staff annual gathering celebration • Uniforms for IVth class staff.
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Students	<ul style="list-style-type: none"> • LIC for the student • Computer with internet access free of cost • Scholarships / freeship for SC/ ST/ DTNT/VJNT/ OBC/ SBC /Handicapped students from the state governments.
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6.5 Total corpus fund generated:

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	University	Yes	Feedback from Alumni/Student
Administrative	Yes	Joint Director of Higher Education of Maharashtra	Yes	C.A.

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes Nil No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

The changes done by Shivaji University, Kolhapur in the examination system are implemented by the college.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

6.11 Activities and support from the Alumni Association

Interaction with present students, sharing of knowledge, experience, suggestions, etc. in the participation of Youth festival and sport competition.

6.12 Activities and support from the Parent – Teacher Association

Regular meetings are held for students' counselling and problem solving. Parents' feedbacks are taken for the improvement in students.

6.13 Development programmes for support staff

MSC-IT and Spoken English training for staff.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Initiating tree plantation in the college campus.
- Waste management by creating Decomposition Dig in the college campus.
- Implementation of NO SMOKING ZONE policy.

C1

7.1

7.1
on

34

- a) Organised a rally of girls students on 'Rights of Women: Awareness' in the village Wagholi by Women's Grievances Redressal cell.
- b) Constructed 600 CCT at Rautwadi village for water conservation.
- c) Planted five hundred trees at Rautwadi village.
- d) S.P.L.A. organised Hair style contest in the college.
- e) Organised a HIV test campaign in the institution on the occasion of International Youth Day.
- f) Organised special winter camp of NSS at Rautwadi.
- g) Organised one day workshops on 'Water Management', 'Police and Army Recruitment', GST, 'Eye Donation', 'Women's Self Defence', 'Developing Competencies in English', Marathi Newspaper: News Writing', Acting Training.

7.2 Provide the **Action Taken Report (ATR)** based on the plan of action decided upon at the beginning of the year

- a) Prepared academic calendar of the academic year 2017-2018
- b) AQAR of the academic year 2016-17 is submitted to NAAC Bangalore.
- c) Regular meetings were conducted with the head of the department and co-coordinators of committees for monitoring the implementation of planned activities.
- d) Organized seminars and workshops under lead college scheme.
- e) Conducted spoken English Course for students.
- f) Organised Shivaji University, Interzonal Handball competition in the institution.
- g) Organised Shivaji University, Satara Zonal Boxing competition in the institution.
- h) Organised special winter camp of NSS at Rautwadi.

The institution contributed to environmental awareness/protection by organizing the following campaign or programmes.

1. Tree plantation campaign organized and five hundred trees were planted in Rautwadi village and college campus.
2. Water reservoir was constructed at Rautwadi, an adopted village.
3. Dissimilated the Knowledge of environmental protection/ awareness amongst the students through environmental studies, Geography subjects.
4. Celebrated environmental day, Ozone day. Save earth campaign was conducted.
5. Move towards Eco-friendly campus.
6. Constructed 600 CCT at Rautwadi, adopted villege for water conservation.
7. Organised guest lectures for students and farmers in the region on Organic Farming through Krushi Vichar Manch.

Self-study

Strengths:

1. Hundred percent qualified and regular permanent teaching staff is recruited.
2. Young, dynamic, dedicated staff.
3. Majority of the students are girls
4. College is situated at rural Eco friendly zone, No pollution zone, Students are close to hygienically good area.
5. 0% drop out
6. Research oriented staff.
7. Sports achievements at national and state level by the students.
8. Career cell for the students' preparation for competitive examination.

Weaknesses:

1. Inadequate Infrastructure
2. No status of 2F & 12B
3. Limited equipments for teaching-learning activities
4. Limited fund generation due to delicate, moderate economic background of the community in the area.

Opportunities:

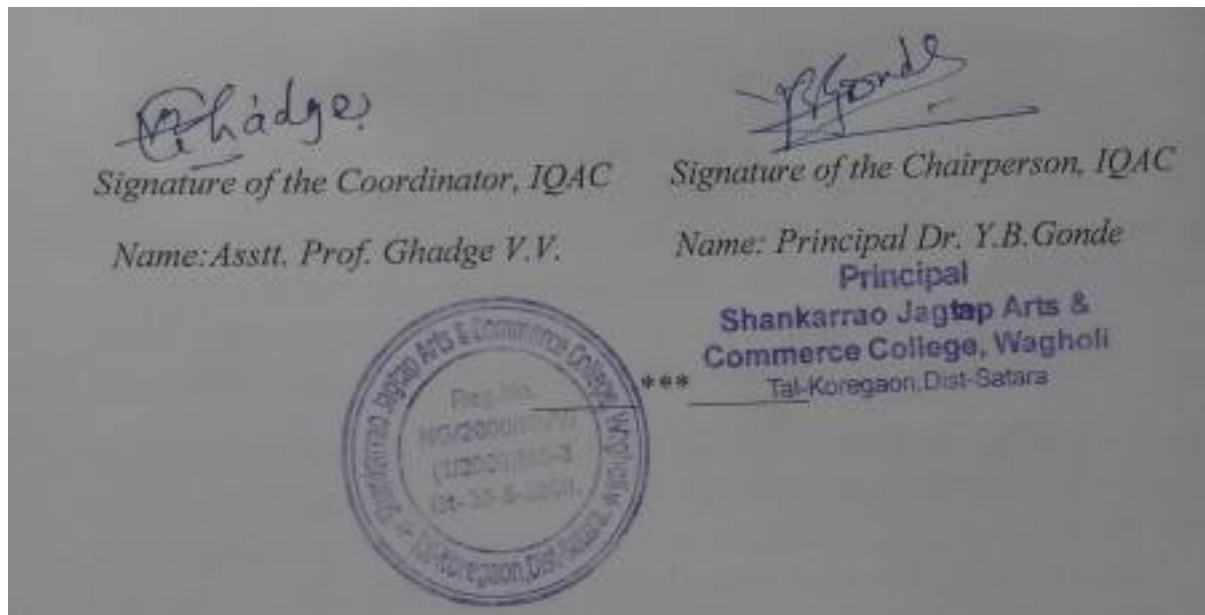
1. Ample opportunities for jobs and services for students in the nearby MIDCs and hence through career cell employability of the students can be empowered or increased.
2. We have a wider scope for research development of faculty.
3. Maximum use of library services for community development.
4. Utilization of consultancy in various subjects for the benefit of the society.

Challenges/ threats :

1. To have adequate infrastructure
2. To have well equipped library with necessary facilities.
3. To encourage all faculty to undertake research work at M.Phil. / Ph.D. levels.
4. To enable students to participate and succeed in various competitive examinations like MPSC, UPSC, SSB, BSRB, RRB, SSC, etc.
5. To make students competent in English for facing global competition.

8.Plans of institution for next year

- a) To submit IIQA to NAAC office, Banglore and start the process of Reaccreditation of the institute as per revised rules of Assessment and Accreditation (A&A).
- b) To submit the RAR of the institute to NAAC office, Banglore.
- c) To cater to the needs of slow learners through remedial classes.
- d) To start certificate course in Library and Information Science.
- e) To introduce skill development/career oriented certificate level courses in the college.
- f) To organize zonal and inter-zonal sports competitions in the institution.
- g) To procure funds for administrative development of the institution.
- h) To submit the AQAR of the academic year 2018-2019 within stipulated time.
- i) To update software in the library of the institution.
- j) To create institutional repository through D-Space.



Annexure I

Feedback Analysis

(I) ALUMNI FEEDBACK FORM 2017- 2018

Number of Respondents 22

1. What do you think about the education environment of the college?

- (A) Excellen (B) Good (C) Satisfactory (D) Poor
2. In case of career orientation , how are the courses taught in the college ?
(A) Excellen (B) Good (C) Satisfactory (D) Poor
 3. How are the infrastructure and support services in the college?
A) Excellen (B) Good (C) Satisfactory (D) Poor
 4. What is your opinion about the performance of the non-teaching staff of the college ?
A) Excellen (B) Good (C) Satisfactory (D) Poor
 5. What do you think about teaching – learning process in the college?
A) Excellen (B) Good (C) Satisfactory (D) Poor
 6. What do you think about the research activities in the college?
A) Excellen (B) Good (C) Satisfactory (D) Poor
 7. What do you think about the performance of the career and competitive examination units of the college ?
A) Excellen (B) Good (C) Satisfactory (D) Poor
 8. How are the physical facilities in the colleg ?
A) Excellen (B) Good (C) Satisfactory (D) Poor
1. How are the healthy practices in the college?
A) Excellen (B) Good (C) Satisfactory (D) Poor
 2. How are the library and Gymkhana of the college ?
A) Excellen (B) Good (C) Satisfactory (D) Poor
 3. What is your opinion about today’s organization of Alumni meeting?
A) Excellen (B) Good (C) Satisfactory (D) Poor

Analysis of Feedback Form of Alumnae 2017-2018

Sr · No.	Name of student	Q. 1	Q. 2	Q.3	Q.4	Q. 5	Q.6	Q.7	Q.8	Q.9	Q.10	Q.11
1	Akshay Salunkhe	a	a	a	a	b	a	a	a	a	a	b
2	Nikam Vikram Chandrakant	b	b	a	a	b	a	a	b	b	a	a
3	Gaikwad Pritam Jeevan	a	b	a	c	a	a	b	b	b	a	b
4	Bhoite Omkar Suresh	a	b	b	a	b	b	a	b	b	a	b

5	Salunkhe S. S.	a	c	b	a	b	b	a	b	b	a	A
6	Nevase Chaitrali Vilas	a	b	b	a	b	b	a	b	b	a	A
7	Kumbhar Avinash Parmeshwar	b	c	b	a	b	d	b	b	b	c	A
8	Amit Bharat Nikam	c	b	a	a	b	b	b	b	b	a	A
9	Nitin Narayan Chavan	a	a	b	b	b	c	a	b	b	a	A
10	Sul Prashant Dhanaji	a	a	c	b	c	b	b	c	a	a	A
11	Punekar Santosh Chandrakant	b	a	a	a	b	a	a	a	a	a	B
12	Somnath Dhanaji Yele	a	a	c	b	c	b	b	c	a	a	A
13	Laxman Kisan Dagade	a	a	c	b	c	b	b	c	a	a	A
14	Ganesh Chandrakant Sarkale	a	b	b	c	b	c	a	a	a	a	A
15	Ganesh Tanaji Pawar	b	b	b	a	b	a	c	c	a	a	B
16	Solaskar Akshay Vilas	a	b	a	b	b	a	b	b	b	a	A
17	Ganesh Dhanaji Pawar	a	b	b	a	a	b	a	a	b	b	A
18	Rahul Sanjay Bhosale	a	a	b	b	a	a	b	b	a	b	A
18	Nitin Chandrakant Madane	a	a	b	a	b	a	b	a	b	b	B
19	Lembhe Dattatray Shrirang	a	b	b	b	b	a	b	b	b	b	A
20	Karpe Vikram Hanamant	d	a	b	b	b	a	a	b	a	b	A
21	Gardi Mangesh Tanaji	c	c	b	b	b	a	a	b	a	a	A
22	Sumit P. Kunde	c	a	a	c	a	a	c	c	b	c	A

Total

Excellent (a)	15	10	7	11	4	12	11	5	10	16	17
Good (b)	4	10	13	9	16	8	10	13	13	5	6
Satisfactory ©	3	3	3	3	3	2	2	5	0	2	0
Poor (d)	1	0	0	0	0	1	0	0	0	0	0
Total Students	23	23	23	23	23	23	23	23	23	23	23

Total in Percentage

Excellent (a)	65.217 4	43.478	30.4 3	47.8 3	17.39	52.1 7	47.8 3	21.7 4	43.4 8	69.57	73.91
Good (b)	17.391 3	43.478	56.5 2	39.1 3	69.57	34.7 8	43.4 8	56.5 2	56.5 2	21.74	26.09
Satisfactory ©	13.043	13.043	13.0	13.0	13.04	8.69	8.69	21.7	0	8.696	0

	5		4	4		6	6	4			
Poor (d)	4.3478 3	0	0	0	0	4.34 8	0	0	0	0	0
Total Percentage	100	100	100	100	100	100	100	100	100	100	100

Annexure -I

(1) ANALYSIS OF PARENTS FEEDBACK FORM
2017-18

NUMBER OF RESPONDENTS---22

Q.1 How is the academic and administrative environment of the college?

RESPONDENTS	EXCELLENT	GOOD	SATISFACTORY	POOR
NO. OF RESPONDENTS	12	6	4	--

TS				
PERCENTAGE	54%	27.27%	18.18%	--

Q.2 What is your opinion about the curriculum taught in the college ?

RESPONDENTS	EXCELLENT	GOOD	SATISFACTORY	POOR
NO. OF RESPONDENTS	14	6	2	---
PERCENTAGE	63.63%	27 %	9.09%	---

Q.3 How is the performance of the faculty in the college ?

RESPONDENTS	EXCELLENT	GOOD	SATISFACTORY	POOR
NO. OF RESPONDENTS	6	14	1	1
PERCENTAGE	27%	63.63%	4.54%	4.54%

Q4. What is your opinion about career and placement cell of the college

Q.5 What do you think about teaching SATISFACTORY process in the college ?

RESPONDENTS	EXCELLENT	GOOD	SATISFACTORY	POOR
NO. OF RESPONDENTS	2	6	14	---
PERCENTAGE	9.09%	27%	63.63%	--

Q.6. What is your opinion about fee structure of the college?

RESPONDENTS	EXCELLENT	GOOD	SATISFACTORY	POOR
NO. OF RESPONDENTS	12	6	4	---
PERCENTAGE	54.54%	27%	18.18%	--

organized in the college ?

RESPONDENTS	EXCELLENT	GOOD	SATISFACTORY	POOR
NO. OF RESPONDENTS	10	12	2	--
PERCENTAGE	45.54%	54.54 %	9.09%	--

Q.8. What do you think about the new examination reforms?

RESPONDENTS	EXCELLENT	GOOD	SATISFACTOR Y	POOR
NO. OF RESPONDENTS	8	12	2	--
PERCENTAGE	36.36%	54.54 %	9.09%	--

Q.9 . What do you think about the student teacher rapport in the college ?

RESPONDENTS	EXCELLENT	GOOD	SATISFACTOR Y	POOR
NO. OF RESPONDENTS	15	5	2	
PERCENTAGE	68.18%	22.72 %	9.09%	

Q.10. What is your opinion about today's organization of parents meeting ?

RESPONDENTS	EXCELLENT	GOOD	SATISFACTOR Y	POOR
NO. OF RESPONDENTS	9	11	2	-
PERCENTAGE	40.90%	50%	9.09%	-

Note: For the Analysis of Parents Feedback form, Random Sampling Method is used.

- 1) The institution should provide the overall infrastructural facilities to the students.
- 2) There is a need of sports equipment for students.
- 3) There is need of CCTV cameras for students' safety in the college campus.
- 4) Let there be organization of parents meeting at regular interval.

Annexure -I

(2) ANALYSIS OF STUDENT FEEDBACK FROM 2017 - 2018

Number of Respondents 22

1. How is the nature and scope of the syllabi taught in the college ?

RESPONDENTS	Excellent	Good	Satisfactory	Poor
No.Of RESPONDENTS	10	12	00	00
PERCENTAGE	45	55	00	00

2. What do you think about the syllabus of the college in terms of career in jobs, services and business ?

RESPONDENTS	Excellent	Good	Satisfactory	Poor
No.Of RESPONDENTS	12	08	02	00
PERCENTAGE	55	36	09	00

3. How are learning values of the syllabus in terms of knowledge , concepts , manual skills , analytical abilities and broadening perspectives

RESPONDENTS	Excellent	Good	Satisfactory	Poor
No.Of RESPONDENTS	08	09	05	00
PERCENTAGE	36	41	23	00

4. How is the teaching learning process in the college

RESPONDENTS	Excellent	Good	Satisfactory	Poor
No.Of RESPONDENTS	10	09	03	00
PERCENTAGE	45	41	14	00

5. What do you think about the performance of faculties in the college ?

RESPONDENTS	Excellent	Good	Satisfactory	Poor
No.Of RESPONDENTS	13	08	01	00
PERCENTAGE	59.09	36.37	4.54	00

6. How are the curricular , co-curricular and extra- curricular activities in the college ?

RESPONDENTS	Excellent	Good	Satisfactory	Poor
No.Of RESPONDENTS	04	16	02	00
PERCENTAGE	18.18	72.73	9.09	00

7. How is the library of the college ?

RESPONDENTS	Excellent	Good	Satisfactory	Poor
No.Of RESPONDENTS	09	10	03	00
PERCENTAGE	41	45	14	00

8. How are the support services in the college ?(NSS, Gymkhana , Sports , Canteen etc)

RESPONDENTS	Excellent	Good	Satisfactory	Poor
No.Of RESPONDENTS	05	09	08	00
PERCENTAGE	23	41	36	00

9. How are the office services in the college ?

RESPONDENTS	Excellent	Good	Satisfactory	Poor
No.Of	08	14	00	00

RESPONDENTS				
PERCENTAGE	36	64	00	00

10. In your opinion how is the campus of the college?

RESPONDENTS	Excellent	Good	Satisfactory	Poor
No.Of RESPONDENTS	06	07	07	02
PERCENTAGE	27	32	32	09

Suggestions:

- 5) The institution should provide the overall infrastructural facilities to the students.
- 6) There is a dire need of all equipped playground for students.
- 7) There is a need of canteen facility for students.
- 8) There is a need of regular cleaning of Sanitation blocks.
- 9) The institution should provide good number of reference books for students.

Note: For the Analysis of Students' Feedback form, 20% Random Sampling Method is used.

Annexure I

(4) ANALYSIS OF EMPLOYER FEEDBACK FORM

2017- 2018

Number of Respondents :- 02**1. What is your opinion about student 's academic performance in the college ?**

RESPONDENTS	Excellent	Good	Satisfactory	Poor
No.Of RESPONDENTS	00	02	00	00
PERCENTAGE	00	100	00	00

2. What do you think about the progress of the institution in view of mission and goal of the organization?

RESPONDENTS	Excellent	Good	Satisfactory	Poor
No.Of RESPONDENTS	00	01	01	00
PERCENTAGE	00	50	50	00

3. What is your opinion about the curriculum taught in the college ?

RESPONDENTS	Excellent	Good	Satisfactory	Poor
No.Of RESPONDENTS	00	02	00	00
PERCENTAGE	00	100	00	00

4. What do you think about the performance of the faculty in the college ?

RESPONDENTS	Excellent	Good	Satisfactory	Poor
No.Of RESPONDENTS	00	01	01	00
PERCENTAGE	00	50	50	00

5. How is the involvement of the college in social activities ?

RESPONDENTS	Excellent	Good	Satisfactory	Poor
No.Of RESPONDENTS	00	02	00	00
PERCENTAGE	00	100	00	00

6. What is your opinion about career and placement cell of the college ?

RESPONDENTS	Excellent	Good	Satisfactory	Poor
No.Of RESPONDENTS	01	01	00	00
PERCENTAGE	50	50	00	00

7. What is your opinion regarding the implementation of the co-curricular and extra-curricular activities in the college ?

RESPONDENTS	Excellent	Good	Satisfactory	Poor
No.Of RESPONDENTS	01	00	01	00
PERCENTAGE	50	00	50	00

8. What do you think about the performance of support services in the college ?

RESPONDENTS	Excellent	Good	Satisfactory	Poor
No.Of RESPONDENTS	00	02	00	00
PERCENTAGE	00	100	00	00

9. In your opinion how is the campus of the college?

RESPONDENTS	Excellent	Good	Satisfactory	Poor
No.Of RESPONDENTS	00	02	00	00
PERCENTAGE	00	100	00	00

10. Give your overall impression about progress of the college ?

RESPONDENTS	Excellent	Good	Satisfactory	Poor
No.Of RESPONDENTS	01	01	00	00
PERCENTAGE	50	50	00	00

Suggestions :

- 1) The institution should organize more career oriented workshops for the students.
- 2) The faculty should develop more interest in research.
- 3) The institution should start value added courses for the students.

Note: For the Analysis of Employer' Feedback form, 20 % Random Sampling Method is used.

Annexure no. II**Best Practice no. 1**

Title: Construction of Water Reservoir

Goal: To create awareness about water preservation amongst people in nearby villages.

Context: Shankarrao Jagtap Arts and Commerce College is situated at drought-prone hilly area of Koregaon tehsil in Satara district. The department of NSS constructs water reservoir in an adopted village every year during winter camp. The purpose of this practice is to help the farmers' community by providing them sufficient water for their farms.

Best Practice: Every year, during winter camp the department of NSS constructs water reservoir in an adopted Village. Early in the morning the NSS volunteers and the local citizens start the construction work. The selected place of the water reservoir is a rivulet where large amount of water could be preserved. The students of college fill in the sacks of sand and these sacks are put into the centre of a rivulet. The length of this embankment/bund is generally 25 feet and width is 4 feet. The height of this bund is generally 7 feet. The students along with local citizens work incessantly for three to four days to construct this bund.

Evidence of Success: It is evidenced that farmers community in the village realised the importance of save water campaign. The Villagers started using drip irrigation system in their farms. The farmers also constructed small water reservoir in other parts of their village region, through Gram Panchayat. It is also evidenced that the water level in the wells and river has been increased and it has made positive impact on the environment.

Best practice No. 2

Title: Organization of Competitive Examination coaching classes.

Goals: 1) To make students competent in facing various competitive examinations

2) To make all round development of students.

3) To make students to face global challenges.

Context:

The institution is located in drought prone area. Students are socially, economically, educationally weaker backgrounds. Majority of them are girl students who cannot afford heavy expenses on higher education and on competitive examination classes in urban area. Hence, the institution felt a stringent need of providing guidance on various competitive examinations in the institution itself. Taking into account a considerable physical fitness of these students with rural background, it was necessary to prepare them mentally and intellectually through the competitive examination coaching classes for various examinations at preliminary level. Students' participation in various recruitments, e.g. Army, Police, BSF, CRPF, Bank services has been anticipated while establishing the competitive examination coaching centre in the institution.

Best Practice:

- 1) Notice: class commencement announcement notice.
- 2) Students' enrolment.
- 3) Time table preparation.
- 4) Regular class engagement by local as well as guest faculties.
- 5) Organisation of tests.
- 6) Taking students to various placement camps.
- 7) Enabling the students to participate in various recruitment camps at state and national level.

Evidence of Success: It has been evidenced that year wise good number of students have been recruited in public and private establishments.

Annexure No.III

Academic Calendar

Shankarrao Jagtap Arts and Commerce College, Wagholi.

ACADEMIC CALENDAR

2017-2018

**Total working days of academic year 2017-2018 are
approximately 240**

Shankarrao Jagtap Arts and Commerce College, Wagholi.

ACADEMIC YEAR 2017-2018
PART- A ACADEMIC DEPARTMENT

SJACC, WAGHOLI ACADEMIC CALENDAR 2017-2018	
June 2017	
1 st week 1.6.17 to 3.6.17	<ol style="list-style-type: none"> 1) Summer Vacation 2) Admission Process
2 nd week 4.6.17 to 10.6.17	<ol style="list-style-type: none"> 1) Summer Vacation 2) 11/06/2017 First Working Day. 3) First term Meeting- 12/06/2017 3) Meeting of IQAC. 4) Meeting of Admission Committee. 5) Admission process
3 rd week 11.6.17 to 17.6.17	<ol style="list-style-type: none"> 1) Admission Process 2) Purchase Committee Meeting 4) Special Cell Meeting. 5) Meeting of Cultural Department of Annual Planning 6) Meeting of Time Table Committee. 7) Meeting of Attendance Committee. 8) Meeting of NSS. 9) Meeting of Computer Academy Management Committee. 10) Meeting of Literary Association. 11) Dept. of Marathi -To pay visit to Dnyaneshwar Palkhi Sohala at Lonand.
4 th week 18.6.17 to 24.6.17	<ol style="list-style-type: none"> 1) NSS- To celebrate International Yoga Day 2) CD -Rajarshi Shahu Maharaj Jayanti 3) Organization of Departmental Meetings. 4) Meeting of Students' Council. 5) Meeting of Grievances Redressal Cell. 6) Meeting of College Examination Committee. 8) Meeting of University Examination Committee. 9) Meeting of Sport and Gymkhana Committee. 10) Meeting of Library Advisory Committee. 11) Meeting of Magazine Committee. 12) Meeting of S.P. Ladies Association 13) Meeting of Study Tour Committee.
5 th week 25.6.17 to 30.6.17	<ol style="list-style-type: none"> 1) Meeting of Vivek Vahini. 2) Meeting of Sachetana Committee. 3) Meeting of Parents Association. 4) Meeting of Alumanai Committee. 5) Meeting of Internal Assessment Committee. 6) Meeting of Competitive Examination Centre. 7) Meeting of Women Grievances redressal cell.

SJACC, WAGHOLI ACADEMIC CALENDAR 2017-2018

July 2017	
1 st week 01.7.17 to 08.7.17	<p>1) SA- Meeting of Staff Academy.</p> <p>2) NSS- Tree Plantation Programme in the college campus and at Rautwadi.</p> <p>3) NSS- To enroll the students in NSS.</p> <p>4) Meeting of Special Cell.</p> <p>5) To organize monthly staff meeting.</p> <p>6) ARC- Collection of Anti- Ragging forms from students.</p>
2 nd week 09.7.17 to 15.7.17	<p>1) NSS- World Population Day</p> <p>2) Dept. of Eco. –to organize lecture and essay writing/poster presentation competition on the occasion of World Population Day.</p> <p>3) Meeting of Lead College.</p> <p>4) Special Cell Meeting.</p> <p>5) CEC- Inauguration of Competitive Examination Centre.</p> <p>6) CC- Annual plan Meeting.</p>
3 rd week 16.7.17 to 22.7.17	<p>1) Dept. of Hindi - Hindi Day Celebration.</p> <p>2) Meeting of Research Committee.</p> <p>3) Meeting of Library Advisory Committee.</p> <p>4) Meeting of Purchase Committee.</p>
4 th week 23.7.17 to 29.7.17	<p>1) To organize a meeting of Excursion Department.</p> <p>2) Meeting of Career Cell.</p> <p>3) Organization of Guest Lecture. (Department of Hindi)</p> <p>4) Meeting of Vivek Vahini.</p>
5 th week 30.7.17 to 31.7.17	<p>1) CD- Well-Come Function</p> <p>2) SA- Inauguration of Staff Academy.</p> <p>3) Dept. of Commerce- Annual Planning Meeting.</p> <p>4) Dept. of Hindi- Celebration of Birth Anniversary of Munshi premchand. (31st July 2018)</p>

	5) Dept. of Economics- Guest lecture
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SJACC, WAGHOLI ACADEMIC CALENDAR 2017-2018 <i>August 2017</i>	
1 st week 1.8.17 to 5.8.17	1) Dept. of Eco.- to inaugurate Bhitii-patrika 'Arthamrut'. 2) To organize monthly staff meeting. 3) SA- Paper presentation. 4) Dept. of Marathi- Guest Lecture. 5) Sachetana Samitee- Commencement of Display of Good Thoughts.
2 nd week 06.8.17 to 12.8.17	1)NSS and CD- To celebrate August Kranti Day by organizing a lecture on 'Krantidin' 2) Dept. of Hindi- Organization of Guest Lecture. 3) LAC- Celebration of Dr. S.R.Rangnathan Birth Annivarsary. 4) CC- Participation in Placement Camp. 5) CC- A Lecture on Career Cell. 6) Dept. of Geography- Guest Lecture. 7) NSS- To adopt a village. 8) ARC- Lecture on Anti Ragging. 9) Dept. of Commerce- organization of Study Tour. 10) Dept. of Commerce- inauguration of wallpapers. 11) Dept. of Economics- organization of lecture on World Population Day. 12) NSS- Organization of HIV Test camp in the college.
3 rd week 13.8.17 to 19.8.17	1). GD and NSS 15-08.2017 Independence day celebration 2) SA- Paper presentation. 3) Dept. of Political Science- Guest Lecture. 4) CD- Organisation of Zimma- Phugadi programme – Nagpanchami. 5) 3) Dept. of Marathi - To organize study tour at Jarandeshwar.

	<p>6) CC- One day Lead College workshop on Banking Examination System.</p> <p>7) CC- Participation in Placement Camp.</p>
<p>4th week</p> <p>20.8.17 to 26.8.17</p>	<p>Late Shri. Shankarrao Jagtap alies Anna Fourth Death Anniversary</p> <p>1) CD- Organization of Various Competitions in the College on the occasion Late Shri. Shankarrao Jagtap alies Anna thirFourth Death Anniversary.</p> <p>2) Dept. of Commerce- Guest Lecture.</p> <p>3) CAMC- Meeting of CAMC.</p> <p>4) AGC - organization of lecture on Dairy Farming.</p> <p>5) GD- Participation in University Athletic sports competition.</p>
<p>5th week</p> <p>27.8.17 to 31.8.17</p>	<p>1) Dept. of Marathi- Study tour.</p> <p>2) DLIS- Distribution of Books donated by Shri Siddhivinayak Ganpati Mandir Nyas, Prabhadev Mumbai.</p> <p>3) GD- Participation in Satara Zonal Handball competition.</p> <p>4) SC- Election and formation of Students council.</p> <p>5) Dept. of Economics- organization of Study Tour.</p>

SJACC, WAGHOLI ACADEMIC CALENDAR 2017-2018

September 2017

<p>1st week</p> <p>1.9.17 to 2.9.17</p>	<p>1) SA- Paper presentation.</p> <p>2) To organize Shravan Sahal.</p> <p>3) Dept. of Geo – Study tour.</p> <p>4) Dept. of Hindi- Study Tour.</p> <p>5) NSS- To celebrate ‘National Teacher’s Day’</p> <p>6) To organize monthly staff meeting.</p> <p>7) CC- organization of one day workshop on Acting.</p>
<p>2nd week</p>	<p>1) NSS- International Literacy Day.</p>

3.9.17 to 9.9.16	<p>2) Dept. of History- Organization of one day workshop on “Indian Tradition and History”.</p> <p>3) Dept. of Commerce- Guest lecture.</p> <p>4) Dept. of Hindi- Hindi Day</p> <p>5) VV and Sachetana Mandal- Lecture on Today’s Society and Buabaji</p> <p>6) LAC- organization of One day workshop</p>
3 rd week 10.9.17 to 16.9.17	<p>1) VV and SPLA- lecture on the need of awareness about change.</p> <p>2) PC- Purchase Committee meeting.</p> <p>3) SA- Paper presentation.</p> <p>4) LC and Dept. of History-</p> <p>5) LAC- Planning Meeting.</p> <p>6) LAC- organization of “Vachan Katta”</p> <p>6) SPLA- organization of lecture on “Transformation of Women: A Need of the Ttime”</p> <p>7) Purchase Committee Meeting</p> <p>8) NSS- Organisation of lecture on Eye Donation</p>
4 th week 17.9.17 to 23.9.17	<p>1) NSS- To celebrate National Service Scheme Day.</p> <p>2) CD- Organization of SUK Interzonal Handball competition in the college.</p> <p>3) SGC- Participation in Swimming Zonal Competition.</p> <p>4) Dept. of Hindi- Guest Lecture</p> <p>5) ST- Organization of “Shravan Sahal”</p> <p>6) Dept. Geography- Organization of one day workshop on “Water Management”</p>
5 th week 24.9.17 to 30.9.17	<p>1) NSS- Planning of the Winter Camp.</p> <p>2) NSS- Organisation of lecture on “Youth and Scientific Temper”</p> <p>3) GD- Organization of Satara Zonal Boxing Competition in the institution.</p>

SJACC, WAGHOLI ACADEMIC CALENDAR 2017-2018	
October 2017	
<p>1st week</p> <p>1.10.17 to 7.10.17</p>	<p>2.10.2017 Mahatma Gandhi Jayanti Holiday</p> <p>1) CD - Participation in District Youth Festival</p> <p>2) CD – Organization of Zimma Fugadi programme.</p> <p>3) CD- organization of ‘Vachan Katta’.</p> <p>4) IEM- To Conduct Internal Assessment (B.A. and B.Com. III)</p> <p>5) Dept. of Commerce- Planning meeting</p> <p>6) NSS- International Non-violence Day.</p> <p>7) SA- to organize the research paper presentation.</p> <p>8) Dept. of Geography- Students Seminar.</p> <p>9) Dept. of Commerce- Guest lecture.</p> <p>10) To organize monthly staff meeting.</p> <p>11) CD- participation in Youth Festival</p> <p>12) CD- organization of Zimma fugadi programme.</p> <p>13) SGC- Participation in Athletics Zonal Competition.</p>
<p>2nd week</p> <p>8.10.17 to 14.10.17</p>	<p>1) CEC- To organize the inaugural function of Competitive Examination Centre.</p> <p>2) NSS- To organize a blood donation camp on the occasion of National Blood Donation Day.</p> <p>3) SA- to organize the research paper presentation.</p> <p>4) UEC- Commencement of University Examination</p> <p>5) CD- organizing Vachan Katta on the occasion of Birth anniversary of APJ kalam.</p>
<p>3rd week</p> <p>15.10.17 to 21.10.17</p>	<p>1) Dept. of Commerce-</p> <p>2) PA- organization of Parent Meeting.</p> <p>3) Sachetans Samitee- organizing a lecture on ‘Abolition of Superstition’.</p>

	<p>4) Dept. of Politics- Study tour to Villegge Panchayat</p> <p>5) CD- Participation in Zonal and Interzonal wrestling competition.</p>
<p>4th week</p> <p>22.10.17 to 28.10.17</p>	1) EC- Commencement of Internal University Examination. (First Term)
<p>5th week</p> <p>29.10.17 to 31.10.17</p>	1) EC- Commencement of University Examination. (First Term)

SJACC, WAGHOLI ACADEMIC CALENDAR 2017-2018 November 2017	
<p>1st week</p> <p>1.11.17 to 4.11.17</p>	1) To organize monthly staff meeting.
<p>2nd week</p> <p>5.11.17 to 11.11.17</p>	<p>09.11.2017 To 26.11.2017 Diwali Holiday</p> <p>Winter Vacation.</p>
<p>3rd week</p> <p>12.11.17 to 18.11.17</p>	3) Dept. of Marathi – Departmental Meeting for the second term.
<p>4th week</p> <p>19.11.17 to 25.11.17</p>	<p>1) NSS- Constitution Day</p> <p>2) Dept. of History- Guest Lecture.</p> <p>3) Dept. of Politics- Common reading of objectives of Indian constitution and Fundamental duties.</p> <p>4) SGC- Participation in Wrestling Zonal Competition.</p>
<p>5th week</p> <p>26.11.17 to 30.11.17</p>	<p>1) NSS- organize a programme on the occasion of Jyotiba Phule Death Anniversary.</p> <p>2) Dept. of Politics-and NSS- Reading of Preamble of the Constitution and fundamental Rights. National Constitutional Day</p>

SJACC, WAGHOLI ACADEMIC CALENDAR 2017-2018

<i>December 2017</i>	
1 st week 1.12.17 to 2.12.17	<p>1) SA- to organize the research paper presentation.</p> <p>2) NSS- To organise a programme on National AIDS Day.</p> <p>3) To organize monthly staff meeting.</p>
2 nd week 3.12.17 to 9.12.17	<p>1) NSS- To celebrate International Human Rights Day.</p> <p>2) NSS- To celebrate the week as National Youth Week.</p> <p>3) NSS- Organise a programme on the occasion of Death Anniversary of Dr Ambedkar.</p> <p>4) Dept. of Commerce- organization of one day workshop on 'GST'</p>
3 rd week 10.12.17 to 16.12.17	<p>1) SA- Paper presentation.</p> <p>2) Special Cell Meeting.</p>
4 th week 17.12.17 to 23.12.17	<p>1) Dept. Of Hindi- organization of one day workshop on Autobiography</p> <p>2) LCS- To organize one day workshop</p> <p>3) NSS- organizing Rangoli Competition.</p> <p>4)) NSS- Organising a Slogan competition.</p> <p>5) VV- Meeting of Vivek Vahini.</p> <p>6) AGC –Lecture on Farming and water management.</p>
5th week 24.12.17 to 31.12.17	<p>1) CC- To organize a Placement camp.</p> <p>2) RC- To participate in Shivaji University's 'Avishkar Research Festival' at Satara.</p> <p>3) LCS-and VV -</p> <p>4) NSS- Organization of Special Winter Camp at Rautwadi.-</p> <p>5) SGC- Participation in Handball Zonal Competition.</p>

SJACC, WAGHOLI ACADEMIC CALENDAR 2017-2018***January 2018***

1 st week	1)SA- to organize the research paper presentation
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1.1.18 to 6.1.18	<p>2) Dept. of English- Organisation of one day workshop on Developing Competencies in English.</p> <p>3) Dept. of Hindi- Guest Lecture.</p> <p>4) To organize monthly staff meeting.</p> <p>5) NSS- Celebration of Savitribai phule Birth Anniversory.</p> <p>6) Dept. of Commerce- Study Tour.</p> <p>7) Dept. of Marathi – Exhibition of Newspaper cuttings on Marathi Grammar.</p> <p>8) Dept. of Marathi- One day workshop on Films Script Writing.</p> <p>9) Dept. of Marathi- One day workshop on Saint literature and social relations.</p> <p>10) Dept. of Marathi- Departmental Book exhibition.</p>
<p>2nd week</p> <p>7.1.18 to 13.1.18</p>	<p>1) CD- To celebrate Savitribai Phule Birth Anniversary.</p> <p>2) Dept. of Hindi- International Hindi Day.</p> <p>3) Sachetans Samitee- Organisation of lecture ‘Stress Management and Youth’</p> <p>4) Dept. of Marathi -Study tour at ‘Satara Granth Mohostav’</p> <p>5) Dept. of Marathi- one day Workshop on Various Aspects of Marathi Poetry.</p> <p>6) Dept. of Marathi and Vivek Vahini- One day workshop on Anti-Superstition law(Jadutona Virodhi Kayada).</p> <p>7) Dept. of Marathi and Literary Association- Poetry Reading Competition.</p>
<p>3rd week</p> <p>14.1.18 to 20.1.18</p>	<p>1)SA- Organisation of Research paper presentation.</p> <p>2) Dept. of Marathi- Screening of the ‘Kirtana’ of indurikar Maharaj.</p> <p>3) Dept. of Marathi and publicity Committee- one day workshop on career opportunity in Marathi Journalism.</p>
<p>4th week</p> <p>21.1.18 to 27.1.18</p>	<p>1) CD - Celebratation of Traditional Day</p> <p>2) Vivek Vahini - to organize a programme on Superstition abolition.</p>

	<p>3) Dept. of Geography- To pay departmental visit to Gopal settlement.</p> <p>4) Dept. of History- Study Tour.</p> <p>5) SPLA- organization of hair style competition in the college.</p> <p>6)) NSS- Organization of lecture on Road Safety.</p>
<p>5th week</p> <p>28.1.18 to 31.1.18</p>	<p>26.01.2017 Republic Day Celebration.</p> <p>1) 26.01.2016 Celebration of Republic Day.</p> <p>2) SA- to organize the research paper presentation.</p> <p>3) NSS- Special Camp</p> <p>4) Dept. of Politics- Study Tour.</p>

SJACC, WAGHOLI ACADEMIC CALENDAR 2017-2018	
February 2018	
<p>1st week</p> <p>1.2.18 to 3.2.18</p>	<p>1) Dept. of Eco- To organize study tour.</p> <p>2) SA- To organize the research paper presentation.</p> <p>3) To organize monthly staff meeting.</p> <p>4) Dept. of Hindi- Guest lecture.</p> <p>5) ST- organization of Annual Educational Tour.</p> <p>6) Dept. of Economics- Guest lecture</p>
<p>2nd week</p> <p>4.2.18 to 10.2.18</p>	<p>1) Dept. of Economics- organization of Study tour</p>
<p>3rd week</p> <p>11.2.18 to 17.2.18</p>	<p>2) CC- One day Lead College Workshop on Police and Army Recruitment opportunities.</p> <p>3) Dept. of Politics- National Voters Day Rally in Wagholi.</p>
<p>4th week</p> <p>18.2.18 to 24.2.18</p>	<p>1) NSS- To celebrate the birth anniversary of Chh. Shivaji Maharaj.</p> <p>2) PA- To organize a meeting of Parents.</p> <p>3) AA- To organize a meeting of Alumni.</p> <p>4) Dept. of Marathi- Study tour to Marleshwar.</p>

5 th Week 25.2.18 to 28.2.18	1) Dept. of Marathi- Celebration of Marathi Day. 2) Dept. of Hindi- Study tour.
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SJACC, WAGHOLI ACADEMIC CALENDAR 2017-2018 March 2018	
1 st week 1.3.18 to 3.3.18	1) SA- to organize the research paper presentation. 2) CD – To organize Annual Prize Distribution Function. 3) NSS- To submit the marks of NSS students to university. 4) To organize monthly staff meeting.
2 nd week 4.3.18 to 10.3.18	1) EC- Commencement of Internal University Examination. (Second Term) 2) LAC- Planning Meeting. 3) Dept. of Marathi- Guest lecture on use of ICT in Marathi.
3 rd week 11.3.18 to 17.3.18	1) EC- Commencement of University Examination. (Second Term) 2) CC- Training Camp for placement. 3) CD- Annual function.
4 th week 18.3.18 to 24.3.18	1) UEC- Planning meeting.
5 th week 25.3.18 to 31.3.18	1) UEC- Meeting of University Examination Committee. 2) IQAC- Preparation of the work of AQAR 2017-18. 3) PC- Purchase Committee Meeting.

SJACC, WAGHOLI ACADEMIC CALENDAR 2017-2018 April 2018	
1 st week 1.4.18 to 7.4.18	1) SA- to organize the research paper presentation. 2) To organize monthly staff meeting.
2 nd week 8.4.18 to 14.4.18	8.04.2018 Gudi Padwa Holiday . 1) IQAC- Preparation of the work of AQAR of A.Y. 2017-18.

3 rd week 15.4.18 to 21.4.18	14.04.2018 Dr. Babasaheb Ambedkar Jayanti 1) IQAC- Preparation of the work of AQAR of A.Y. 2017-18. 2) AC- Year End Meeting.
4 th week 22.4.18 to 28.4.18	19.04.2018 Mahavir Jayanti Holiday 1) Preparation of the work of AQAR of A.Y. 2017-18. 2) Term End Staff Meeting.
5 th Week 29.4.18 to 30.4.18	

SJACC, WAGHOLI ACADEMIC CALENDAR 2017-2018 May 2018	
1 st week 1.5.18 to 5.5.18	Summer Vacation.
2 nd week 6.5.18 to 12.5.18	Summer Vacation.
3 rd week 13.5.18 to 19.5.18	Summer Vacation.
4 th week 20.5.18 to 26.5.18	Summer Vacation.
5 th week 27.5.18 to 31.5.18	Summer Vacation.

Abbreviations:

- AD-** Admission Committee.
- CD-** Cultural department.
- WRC-** Women's Redressal Cell.
- RC-** Research Committee.
- CC-** Career Cell.
- SC-** Students' Council.
- SA-** Staff Academy.

ARC- Attendance Register Committee.
SPLA- Savitribai Phule Ladies Association.
GD- Gymkhana Department.
NSS- National Service Scheme.
CEC- Competitive Examination Centre.
IQAC- Internal Quality Assurance Cell.
LA- Literary Association.
NSS- National Service Scheme.
SHPC- Sexual Harassment prevention Committee.
LCC – Lead College Committee.
STC- Study Tours Committee.
ARC- Anti- Ragging Committee.
EC – Examination Committee
DLIS -Department of Library and Information Science.
AGC- Agriculture Guideline Committee.

PART-B **Department of Administration**

JUNE 2017

- 1) To provide information of Annual Results to students.
- 2) Issuing Transfer Certificate & Statement of Marks of Annual Examination to students.
- 3) To provide Prospectus and to start admission process.
- 4) Compliance of Income Tax documents.
- 5) Organization of Local Management Committee Meeting.
- 6) Organization of IQAC Meeting.
- 7) Organization of First Term Joint Staff Meeting.

JULY 2017

- 1) To continue admission process as per the plan.
- 2) Filling of Oct. Examination forms.
- 3) Submission of Eligibility Forms to the University.
- 4) Submission of Audited Statement to the Joint Director Higher Education, Kolhapur.
- 5) Submission of Income Tax Return : Quarter - 1.
- 6) Distribution of Identity Cards to students.
- 7) To accept application forms of various scholarships.

AUGUST 2017

- 1) To submit the revised budget of the current year & estimated Budget of next year for the salary grant to the Joint director, H.E. Kolhapur.
- 2) Submission of Eligibility forms & Examination forms along with late fee to the University.
- 3) Renewal of Affiliation proposals, Extensions & Natural growth to

the University.

- 4) To scrutinize various scholarship forms.
- 5) To organize Standing Committee Meeting.

SEPTEMBER 2017

- 1) Submission of various fees to the University, like Pro-rata, Youth Festival, Natural Calamity Fund, e-learning fee, students insurance etc.
- 2) Submission of online scholarship forms to the Government.
- 3) To Complete General Register.
- 4) Organization of Standing Committee Meeting.

OCTOBER 2017

- 1) Preparation and conduction of October Examination.
- 2) Getting approval to the no. of Teaching & Non-Teaching posts as per the no.of students as on October 1st from the Joint Director office Kolhapur.
- 3) Submission of Income Tax Return: Quarter - 2.
- 4) Submission of Economically Backward Class concession forms to the State Government.
- 5) Organization of IQAC Meeting.

NOVEMBER 2017

- 1) Planning of work in Diwali Vacation.
- 2) To prepare the General Register.
- 3) Filling of Examination forms of Annual Examination. (March/April).

DECEMBER 2017

- 1) Preparation of Annual Social Gathering.
- 2) Submission of Students' Annual Examination Forms to the University.
- 3) Providing information to students of October Results.
- 4) Issuing Statement of Marks of October Examination to students.

JANUARY 2018

- 1) Organization of Local Management Committee Meeting.
- 2) Organization of workshop for office employees.
- 3) Submission of Quarterly Income Tax Return: Quarter – 3.
- 4) Organization of N.S.S. Special Camp.
- 5) Allotment of various scholarships to students.

FEBRUARY 2018

- 1) To display students' name lists of Annual Examination and to correct the same and convey it to the University.
- 2) To provide information of Examination time-table to the students.
- 3) Issue of hall-tickets to students.
- 4) Arrangement of University Practical Examinations.

MARCH 2018

- 1) Completion of accounts of the college.
- 2) Conduction of Examination as per University Rules.
- 3) Initiation of recruitment process as per the vacant seats/workload.
- 4) Submission of statement of marks of internal & practical examination to the University.
- 5) Preparation of budget for the next academic year.

APRIL 2018

- 1) To fill API forms of teachers and confidential reports of Non-teaching staff.
- 2) Preparing the Income Tax Form No.16 and distribution of the same to the concerned.
- 3) Organization of Standing Committee Meeting.
- 4) Organization of Joint Staff Year End Meeting.

MAY 2018

- 1) Audit of the college by Chartered Accountant.
- 2) Planning of Faculty Recruitment.
- 3) Administrative planning for the next year.
- 4) Printing of prospectus and other stationery.
- 5) Cleaning and colouring of building, furniture, etc. and dead-stock repairs.

Principal,

Shankarrao Jagtap Arts and

Commerce College, Wagholi.