Yearly Status Report - 2018-2019

Part A	
Data of the Institution	
1. Name of the Institution	**KOREGAON EDUCATION SOCIETY KOREGAON'S SHANKARRAO JAGTAP ARTS AND COMMERCE COLLEGE**
Name of the head of the Institution	**Dr. Yuvaraj Bandu Gonde**
Designation	**Principal**
Does the Institution function from own campus	**No**
Phone no/Alternate Phone no.	**02371251775**
Mobile no.	**9822724922**
Registered Email	**sjacciqacwagholi@gmail.com**
Alternate Email	**yuvarajgonde@gmail.com**
Address	**At Post- Wagholi, Vidya Nagar, Wagholi Bridge.**
City/Town	**Tehsil- Koregaon, District- Satara.**
State/UT	**Maharashtra**

Pincode	415525

2. Institutional Status

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural
Financial Status	Self financed and grant-in-aid
Name of the IQAC co-ordinator/Director	Mr. Vijay Vasantrao Ghadge
Phone no/Alternate Phone no.	02371251775
Mobile no.	9657825783
Registered Email	sjacciqacwagholi@gmail.com
Alternate Email	vijayvghadge@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://www.sjaccollegewagholi.ac.in/aqar/

4. Whether Academic Calendar prepared during the year

4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.sjaccollegewagholi.ac.in/academics/academic-calender/

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	C	1.95	2013	05-Jan-2013	04-Jan-2018

6. Date of Establishment of IQAC

6. Date of Establishment of IQAC   01-Jun-2013

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by	Date & Duration	Number of participants/ beneficiaries

IQAC		
Organization of ten Lead College workshops	10-Sep-2018 10	785
Entry Level Assessment of Students to assertain Slow learners and Advanced learners.	18-Jul-2018 01	140
Introduction of ten Short term career oriented courses.	03-Sep-2018 90	235
[View File](#)		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	[View File](#)
10. Number of IQAC meetings held during the year :	**4**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	[View File](#)
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1) Regular meetings of Internal Quality Assurance Cell (IQAC) 2) Constant encouragement and inspiration by the IQAC to promote research aptitude and research ethics among faculty members and students. As a result18 research papers have been published in UGC indexed Journals. One Minor research project received from Shivaji University, Kolhapur. 3) Robust MentorMentee System. 4. All the departments are encouraged to conduct seminars, workshops, conferences etc. 10 University level workshops were organised under Lead College scheme. 5. All the staff are encouraged to attend seminars, workshops, conferences etc. so faculty attended state level, national level workshops, conferences and seminars during this academic year. 6. Conducted and analysed Student Satisfaction Survey and

necessary actions were taken.

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
1) Conduct of IQAC Meetings regularly.	Four IQAC meetings were conducted and resolutions passed in these meetings were successfully implemented.
2) Preparation and Submission of the AQAR of academic year 2017-2018.	Prepared and submitted the AQAR of academic year 2017-2018 on 4th December 2018.
3) Preparation and Submission of data to AISHE	Prepared the data and submitted to AISHE on 02nd March 2019.
4)Promotion of teachers whose placements are due before April 2019.	Promotion to the higher scale has been done for 2 Teachers through CAS. Papers to this end, have been submitted to the JD Office Kolhapur
5) Preparation of academic calendar for the academic year 2018-2019.	All the activities of the committees were organized and performed as per the planning of the academic calendar.
7) To organize Lead College Workshops on various themes.	Ten lead college workshops were organized on various themes.
8) To encourage quality research among students and teachers.	The UG students of Social sciences are encouraged to undertake one research project. Completed one minor research project entitled 'Sociological and Economical study of select Brass Band groups from Satara District' under Lead College Scheme funded by Shivaji University, Kolhapur.
9) To train the students in essential professional and soft skills.	Started ten short-term courses to improve students' professional and soft skills.
10) To train the students on English Proficiency Skills.	The college trained the students to improve their communication skills in English by organising short term course entitled 'Communication Skills in English'. Classroom Seminars and activities also focus on developing English Proficiency Skills.

14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to	No

assess the functioning ?	
16. Whether institutional data submitted to AISHE:	**Yes**
Year of Submission	**2019**
Date of Submission	**02-Mar-2019**
17. Does the Institution have Management Information System ?	**Yes**
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	**There is a Management Information System in the institution. The college continually maintains its data for agencies like AISHE, NAAC, Affiliation and LIC Committee visits. The annual audits also require the data. These are the broad areas where we work. These things demand the system to maintains and update the information related to admissions, attendance, office management, accounts, student grievances, feedbacks, Transfer and Migration Certificates, etc. The college Miscellany collects and compiles the annual data for its publication. Modules currently operational: Software for the Administrative Office: It helps to maintain daily receipts and payments. It also helps to maintain some significant office businesses like generating the Bonafide Certificate, Transfer Certificate, Migration Certificate, and other certificates. The major data to be compiled and analysed is that of admitted students. The college admission process, these days, is performed online where the students are supposed to submit their details online on the web portal of the college as well as of the University. This data related to admissions, Eligibility forms, Scholarship Forms, internal evaluation and college activities can be retrieved whenever needed. The students' socioeconomic profile is submitted to different authorities which is maintained in the college office systematically. The data related to online Examination Forms, Hall Ticket, Online Question Papers etc. is maintained by the concerned committees. The Principal's Office, College Office, Departments, and**

Library are connected through LAN. It helps the users to access the available data. Digital Display system (LFD): There are Large Format Display System where all important notifications, activities, examination related notices, and other such relevant information gets displayed. The concerned data is stored on the respective PCs. eMedia: The routine communication is done in the email mode and we use social networking sites for contacting our students, staff and stakeholders to disseminate information and maintain contact records. Academic and Administrative Committees: There are Committees for qualitative functioning where the coordinators have to report to the Head of the institution during the committee meetings. These committees, generally, maintains the Reports and Records. The proceedings of the meetings of committees are recorded systematically. Majority of the data is available on the web http://sjaccollegewagholi.ac.in/ The MIS for College Library: • EGranthalaya software to deliver computerized services • Various nformation services like IT Corner, Career Corner, Employment Outlook, Prabodhan Series, Commerce Updates, Motivational Frame and Bibliographic services delivered through emedia • QR codes for quick access to the ebooks, ejournals, Syllabus, Question Papers • Remote access to the online EResources provided through separate User ID Password for NDL. WhatsApp and email user groups for quick information services • Digital Attendance • Scanning and Indexing of selected reading material • OPAC and Inter Library Loan facility

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Institution has the mechanism for well-planned curriculum delivery and documentation. In our institution 100% qualified staff is appointed for effective curriculum delivery. We have a coherent and sequenced policy for curricular delivery that ensures continuous teaching and learning expectations

of the student. The college has commitment to the learner centric approach in curriculum delivery for teaching, learning and assessment. Academic planning is done at the beginning of year. Academic calendar is worked out and executed for the effective and timely curriculum delivery. Regular faculty meetings are organized and work is distributed to teacher following the norms of UGC and Government. Teachers prepare teaching plan. Departmental meetings are also organized by faculty members. In these meetings strategies are worked out to ensure program outcomes and courses outcomes. Teacher wise and subject wise time table: all teachers follow academic calendar. Principal organizes departmental meetings from time to time and necessary guidelines are given to teachers for commencing developing and completing the teaching learning process in the stipulated time. If a teacher of certain subject is short of some periods for completing the workload assigned to him\her. He/she has to engage extra classes by following the procedure of engaging extra classes for example, issuing notices and communicating the students, keeping students attendance record of extra classes, by taking students feedback on extra classes. etc. For making curriculum delivery more effective and touchy guest faculties are invited for delivering lectures. In addition to these all teaching learning process is made more attractive by availing of interactional group discussion levels and methods and by availing of ICT related innovative ways of teaching.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
MS-CIT	Nil	01/05/2018	90	employability and entrepreneurship	Yes
Tally	Nil	01/05/2018	90	employability and entrepreneurship	Yes

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nill	Nil	Nill
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	B,A.I General	12/06/2018
BCom	B.Com. I General	12/06/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	18	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled

Presonality Development	03/09/2018	15
Travel and Tourisim	01/08/2018	11
.English For Communication	06/08/2018	10
Carrer in Banking	10/08/2018	20
State Services Examination Coaching	02/07/2018	25
.Panchayat Raj	20/12/2018	9
Computer Cartography	03/09/2018	5
Sugam Gayan	11/09/2018	8
Share Marketing	06/07/2018	11
Translation in Hindi	10/08/2018	10
	[View File](#)	

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Environmental Study	49
BCom	Environmental Study	38
BCom	Commerce	52
BA	Marathi	11
BA	Hindi	9
BA	English	10
BA	History	7
BA	Economics	12
	[View File](#)	

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
For Feedback analysis certain mechanism is developed by the institution. There is a feedback analysis committee constituted in the college. It consists of five teacher members from different subjects and departments. The committee collects feedback from all stakeholders. These include students teachers employers, alumni and parents. It is a feedback of these stakeholders especially on curricular planning and implementation in the teaching learning process of the college. Out of total feedback received by the college, on sample basis thirty percent feedback applications are analyzed by the

committee. Question wise the reaction of the stakeholders is taken for granted and if for one question near about 75 stakeholders react upon it with one and same opinion, that opinion is taken for following, improving, revising or restricting the syllabus. Whatever suggestions are communicated by the different stakeholders, different subject teacher collect those suggestions and forward them through their subject B.O.S. Members to the university even attend workshops on revised syllabi organized by the university and make the necessary suggestions for continuing improving / restructuring or revising the curricula in their concerned subject, One teacher has worked as a member of B.O.S sub-committee of the university in English subject and on the basis of feedback collected in the college, has suggested some improvements in the syllabus of English In short even though the syllabi B. A / B.COM degree courses is designed by the university indirectly or directly the feedback is utilized for improving the syllabi.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BCom	Commerce	360	143	143
BA	Arts English, Marathi, Hindi, Economics, History	360	215	215

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	358	Nill	14	Nill	14

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
18	18	10	10	Nill	8
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Yes, Students Counseling Scheme is implemented in the institute. Institute admits students from various socio economical backgrounds. On the very first day Welcome Address program is organized in the college. In this programme, Principal of the institute addresses fresh students giving them the basic information about the Institute, various courses conducted in the institute, relevance of these courses and various career opportunities

after completion of graduation. In the same session, heads of the departments also brief to the fresh students about their individual departments, the courses, major projects, research facilities and the opportunities for the students of the department. Institute assigns to every teaching faculty the role of mentor to the newly admitted students. About 25 to 27 students are assigned to a faculty member who acts as their mentor for the entire program duration. Mentor regularly interacts with the students and monitors their academic performance and attendance. Students are counselled by the mentors, subject faculties and HOD for improving their academic performance and attendance. Mentors counsel the students regarding their performance and schedule of additional lectures. Mentors provide good attention to students' academic and personal issues of concern at first year level. The critical cases are handled by concerned mentors on priority basis. Mentoring system is followed by all departments from the first year onwards. The students are given guidance for personal, career, besides academic issues. A special arrangement also, is made available to the students to deal with psychosocial issues arising in cases like single parenting, bread earner in the family etc. Mostly, the Mentor guides same group of students for three years. The meetings of mentorship are conducted every month, in which students meet their mentors for academic and personal issues. The students who have less attendance and who have missed their internal tests are paid special attention from mentors. Even the students with many issues are asked to call parents for parents- mentor meetings. The students who fall short of the pace of learning, such students are given counseling by the mentors and the subject teachers and remedial lectures are conducted for them. Students are supported and guided both in co-curricular and extracurricular activities. The mentors of the class discuss with each and every student individually and support them in all the possible ways to enrich their academic performance. The mentors contact the parents and inform them, if required about their wards' performance. Mentoring Activities: 1. College conducted induction program for first year students on the following topics - Introduction of college, various activities conduct by the college and faculties, Examination pattern, Career Opportunities, Health and Stress Management. 2. Arts and Commerce faculty teachers guide 2nd and 3rd year students about specialized subjects and career opportunities in their subjects. 3. Teachers provide personal attention and guidance to every student for his/her project works. 4. Skill development workshops are conducted every year for employability enhancement of the students. . 5. Teacher gives support in the form of finance, books, and notes bank facilities to the needy students.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
358	18	1:20

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
4	4	Nill	4	5

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nill	NIL	Nill	NIL
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BCom	778	Sixth/2019	01/04/2019	11/05/2019

| BA | 388 | Sixth/2019 | 01/04/2019 | 11/05/2019 |

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

As per the guidelines of Shivaji University, Kolhapur the institution appoints college examination officer for smooth conducting the Examinations and making policy decisions in regard to organizing examinations, improving the systems of examinations. The Institute has adopted Centralized Continuous Internal Evaluation (CIE) System to assess student's development in both the semesters. The orientation programs are conducted at the beginning of the semester as per the guidelines. Examination department regularly informs students about examination schedules and regulations. The Examination Schedule is displayed on the college notice board and website. Result Analysis is done at the departmental level after every test. The Principal conducts Review Meetings department wise to give necessary feedback for the improvement of students' performance. Remedial Classes are conducted for the slow learners, absentees. Assessments of group discussions, seminars, assignments and periodically held written tests help to know the performance of the students and to take remedial measure if needed. As a part of the continuous evaluation process, internal tests, assignments, quiz, presentations, seminars etc. are conducted in the college. Seminar presentation and project work is assigned to B.A.III and B.Com. III students, as a part of continuous internal evaluation. This evaluation is measured on the basis of students' performance, self-learning initiative, conceptual understanding, punctuality and attendance. The reform initiated by the examination committee is formation of Internal Flying Squad to stop any kind of malpractices in examination.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

At the beginning of every academic year Academic Calendar is prepared in alignment with the University academic calendar. At the beginning of each academic session, college prepares its proposed academic calendar, which is uploaded on the college website. Students are informed about the academic calendar of the college notifying the probable teaching days, dates of internal and university examinations, curricular, extension and co-curricular activities. The planned activities mainly include commencement and closing dates of the term, dates of internal tests, and schedule for internal exams and tentative dates for University theory examination. It mainly includes the schedule of Lead College Workshops, departmental and committee meetings, IQAC and CDC meetings, sports activity schedule, etc. College informs students about the university notices and circulars related to the examinations from time to time through student notice board, departmental notice boards, college website and also verbally by the faculty members of the department. All departments conduct internal assessment of students and students are well informed about these internal examinations well in advance by the department. The academic calendar is a very useful document, which contains the most important dates to guide the teachers and students. IQAC ensures proper implementation of academic calendar and teaching learning process. It monitors all parameters right from attendance, assignments, and internal tests. Exams and result declaration are strictly followed on the dates mentioned in the academic calendar. The effectiveness of the process is maintained through effective monitoring by the Principal. The Principal sees to it that all departments follow academic calendar.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
388	BA	English, Marathi, Hindi, History, Economics	36	30	83.33
778	BCom	Commerce	27	25	92.59
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://www.sjaccollegewagholi.ac.in/feedback-analysis/

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Projects sponsored by the University	730	Shivaji University, Kolhapur	10000	10000
Projects sponsored by the University	365	Shivaji University, Kolhapur	15000	7500
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Workshop on Opportunities in Agricultural industy and personality development	Economics	10/09/2018
Opportunities in Geography	Geography	16/01/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
nil	nil	nil	Nill	nil
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
nil	nil	nil	nil	nil	Nill

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
00	00	00

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
nil	Nill

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	History	1	Nill
International	Marathi	3	4.85
International	English	3	6.26
International	Hindi	4	5.7
International	History	5	6.0
International	Economics	5	3.6
International	Political Science	2	5.1
International	Library Sciences	2	5.7

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Department of Hindi	1
Department of History	1

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Nil	Nill	Nill	Nill	Nill	Nill	Nill

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self	Institutional affiliation as mentioned in

					citation	the publication
Nil	Nill	Nill	Nill	Nill	Nill	Nill

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	8	16	3	12
Presented papers	7	8	Nill	Nill
Resource persons	Nill	1	Nill	3

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Rally for voters awareness	Cultural committee	5	130
Democrasy fort night	Cultural committee	5	80
Poster presentation and rangoli the themes of save Girl child and Girls education	Cultural committee	5	16
Student voter Registration	NSS	6	60
Tree Plantation Programme	NSS	6	100
Organisation of Vetarnary camp	NSS	6	50
Construction of CCTs	NSS	6	50
Eye checkup camp	NSS	6	50

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Kamal Nayan Bajaj Inter university Elocution Competition	First Rank	Kamal Nayan Bajaj Memorial Wardha, India.	1
Elocution	First Rank	Collector Office,	2

| Competition | | Satara | | |
| Essay Writing Competition | First Rank | Collector Office, Satara | | 1 |

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Health check up and Blood Donation camp	Savitribai Phule Ladies Association/ Civil Hospital, Satara.	Health check up and Blood Donation camp	2	42
Health Checkup Camp	NSS/ Civil Hospital, Pimpode Bk.	Health Checkup Camp	6	80
Student Voter Registration	NSS/ Circle Office, Pimpode Bk.	Voter Registration Campaign	6	60
Swachh Bharat Abhiyan	NSS/ Talathi office, Wagholi	Swachh Bharat Abhiyan	6	60

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Lead College Workshop opportunities in commerce	80	Shivaji University, Kolhapur	01
Lead college Workshop opportunities in Agriculture and Personality Development	90	Shivaji University, Kolhapur	01
Lead College Workshop on Students Report Writing	70	Shivaji University, Kolhapur	01
Lead College Workshop on Employbility in Insurance and Share Market	80	Shivaji University, Kolhapur	01
Lead College Workshop Importance of Economics in competitive Examination	80	Shivaji University, Kolhapur	01

Guest lecture B.A I, II, IIIand B.Com I, II, III -06	358	self financed	20

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Academic	Linkage for Progress	Nilaya Foundation, Kolhapur	20/08/2018	30/04/2019	110

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	Nill	Nill	Nill

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
100000	93500

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Existing
Seminar halls with ICT facilities	Existing
Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Class rooms	Existing
Classrooms with Wi-Fi OR LAN	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Existing

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
E-Granthalaya	Partially	3.0	2018

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	6633	562284	1229	108391	7862	670675
Reference Books	2345	468178	15	3082	2360	471260
Journals	9	3800	Nill	Nill	9	3800
Journals	42	420	Nill	Nill	42	420
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
nil	nil	nil	Nill
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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	36	12	2	1	1	4	12	20	3
Added	0	0	0	0	0	0	0	0	0
Total	36	12	2	1	1	4	12	20	3

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

20 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
nil	Nill

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
100000	Nill	100000	Nill

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The existing building of the institution is on rented basis. In this building necessary arrangement has been done for performing Academic and Administrative works. The teaching learning work is performed in 13 classrooms. There are B.A/ B.COM degree courses in the college and teaching work takes place in language, literature, Social sciences and Commerce, Accounting and management subjects. In addition to teaching-learning work, the classrooms are also used for conducting university/college level examinations. Seminars, group discussions, workshops are also organized in the college. There is multipurpose hall in the college. Even various guest lectures are organized in different subjects in the classrooms as well as in the multipurpose hall. There is one computer academy. Different certificate level courses viz. MS-CIT, Tally, C Courses are conducted in the computer Academy. Ahead to this all, library of the college has a good number of text books and reference books. Library work schedule is from 8.15 a .m to 4 p.m. Besides books, newspapers and over 20 Journals are available in the library. Even the provision of E-books has been made available in the library. In the premises of the college there is a small playground. The games of kho- kho, handball are practiced here. For other games the public sports ground is used. In addition to the above all, there are rooms for office, staff, girls students, Principal, Gymkhana, N.S.S. etc. In the college building, a number of Curricular, co-curricular and extra-curricular activities are organized. In short, the classrooms, others rooms, multipurpose hall are used for sports/academic/library and extension activities.

http://www.sjaccollegewagholi.ac.in/gymkhana/

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Government Scholarship, Rajarshi Chh. Shahu Maharaj Scholarship, freeship, Barister PG Patil Scholarship, Student Aid Funds	159	622201
Financial Support from Other Sources			
a) National	nil	Nill	0
b)International	nil	Nill	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Tally	01/05/2018	2	MKCL
MSCIT	01/05/2018	16	MKCL

Remedial coaching	01/09/2018	25	the institution
personal Counselling and Mentoring	17/07/2018	25	Students Mentoring cell
Yoga and Meditation	25/07/2018	30	dept. of Physical Education
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2018	Competitive Examination Guidance Center	25	25	1	1
Nill	One day workshop on Opportunities in Digital Marketing	127	127	Nill	Nill
Nill	one day workshop on Career Opportunities in Banking	82	82	Nill	Nill
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
8	8	7

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
nil	Nill	Nill	Arts and Commerce College, Satara.	20	Nill
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	19	B.A. and B.Com.	Department of Commerce, Dept. of Marathi, Hindi, English, Economics and History	Shivaji College, satara and D.G. College, satara	M.A. and M.Com

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Civil Services	2

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Running 100m 200m 400m 800m girls	College	9
One day workshop –Acting Skill	College	100
Common Folk Dance	College	80
Welcome day	College	70
Street Play	District / University	10
One Act Play	District / University	8

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	Kamalnayan Bajaj Memorial All India Inter University collocation	National	Nill	1	01	Vahida Raju Shaikh

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The Student Council works for the welfare of students in all respects. The college has formed Students Council as per section 44 of Maharashtra Public University Act 1994 and Board of Student Welfare, Shivaji University, Kolhapur. However, the process of formation of students' council has been held up since the promulgation of new Maharashtra Public Universities Act, 2016.The University has yet to operationalise the formation of students' council in its jurisdiction as per the provisions of the Act. None the less, the college has constituted its students' Council. The Student Council consists of the Principal as the chairman. A senior faculty is appointed as a coordinator of this committee. The Principal nominates a student from each class on the basis of merit in previous examination as members of this committee. Two girl students from reserved categories are nominated by the Principal as members. One student each from NSS, Sports and Cultural department are nominated by respective committees on the basis of merit. NSS Programme Officer and Director of Physical Education are also members of this committee. The members of Student Council are nominated as per the rules and regulation of Shivaji University, Kolhapur. The members of the students' council elect the secretory with common consensus. The college has an active student council. The members of the council are also the members of different committees working in the institution. These committees include Anti-Ragging Committee, Prevention of Sexual Harassment committee, Students' Grievances Redressal Cell, Cultural Department, NSS, Gymkhana Department etc. The college offers due representation to students on these committees for the proper organisation and conduct of the curricular, co-curricular and extra-curricular activities for the welfare of the students. The Students participation is very active in the academic and administrative bodies of the college. Members of student council play a vital role in various academic and administrative bodies. Students actively participate in every activity organised by the institution. Activities of student council: The student council shoulders many responsibilities as it is the connecting link between the college administration and students. The council conveys the difficulties to the administrative authorities of the college and suggests changes in some policy matters. The Student Council helps the institution in organization of various activities such as zonal, interzonal, intercollegiate sports competitions, seminars, conferences, Youth Festival, Gymkhana Day, Cultural activities and celebration of Birth anniversaries of national leaders. Student Council of the college also actively participates in many NSS activities like Social Awareness Rallies, Environmental Awareness Programmes, Cleanliness Drives, etc. They play vital role in maintaining discipline in the college. They are also involved in all departmental activities and annual prize distribution and cultural programme which are organized by students. The college magazine 'Vidya Nagari' is published annually to provide platform to the students to show their creativity. Articles, photographs, drawings, cartoons, research articles, poems and many other types of literature of students are published in the college magazine named 'Vidya Nagari' after proper improvisation and editing.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Alumni Association of Shankarrao Jagtap Arts and Commerce college, Wagholi is established in 2004. Officially, honourable Assistant Registrar, Satara granted permission and registered it on 23/01/2018. Its Active body is as follows: 1. Mr. Vikram Chandrakant Nikam – President, 2. Mr. Ganesh Chandrakant Sarkale-Vice President 3. Mr. Nikhil Rajendra Shinde- Secretary 4. Mr. Sudhir Suresh Katkar- Treasurer 5. Mr. Amit Ashok Waghambare- Member 6. Miss. Sarika Satish Sonmale- Member 7. Akashya Kantilal Salunkhe- Member Aims Objectives: The purpose of Alumni association is to foster a spirit of loyalty and to promote

the general welfare of our organization. The Alumni Association of our institution has following aims and objectives: 1) To register maximum alumni as members of the organization. 2) To increase the student's participation in the growth/ progress of society. 3) To help economically poor, active students in the college. 5) To bridge the gap and establish communication between ongoing and Ex-students of the college. 6) To organize lectures of experts on various subjects. 7) To organize various educational, cultural and sports activities. 8) To share ongoing students with educational experience. 9)To organize seminars and workshops related to social, educational and cultural subjects. 10) To help / cooperate in the progress of the college. Every year the college organizes meetings of Alumni Association in the college. These meetings are attended by most of the Alumnae students. In such meetings the principal of the institution presents the academic, administrative and structural detailed report of the institution. Principal of the college communicates the infrastructural and economical, administrative difficulties and problems of the institution to all the alumni. In response to the appeal of the Principal, Alumni Association helps the institution in every possible way by offering different essential equipment. During this academic year i.e., 2018-2019 the Alumni gifted the reference books to Department of History of worth Rs. 4600/-. All alumni are invited to attend the Programmes organized by the college like annual function, cultural programme, etc. The Alumni Association maintains consistent correspondence with alumni. The alumni Association helps the institution in the organization of different cultural, social, curricular, co-curricular and extracurricular activities in the college.

5.4.2 – No. of enrolled Alumni:

91

5.4.3 – Alumni contribution during the year (in Rupees) :

4600

5.4.4 – Meetings/activities organized by Alumni Association :

Two meetings of Alumni Association were organised in the istitution.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The college development committee decentralises and coordinates all the functions/activities in the college. There are various committees in the college and these committees perform various educational, academic and administrative works throughout the year. These committees meet at regular intervals and take important decisions regarding academic and administrative matters. The principal takes care that all the decisions are implemented properly. According to the students' requirement and demands the library in consultation with the library committee has purchased 1250 books worth Rs.1,12,043/ . The purchase committee in the college after due discussion with concerned teaching and nonteaching staff has purchased various things for the smooth functioning of the college according to their demands and requirements

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	The admission committee in the college works for the smooth functioning of the admission. All the information regarding admissions such as dates of admission, fees is circulated through newspapers, hoardings and through the phone calls. We give admission on first come first serve basis. We also follow the rules, regulation and directives of UGC, University and government.
Human Resource Management	The principal and heads of committees manage the human resource. Then there are various committees which utilise the human resources available in the college.
Library, ICT and Physical Infrastructure / Instrumentation	The college library is well equipped to cater to the needs of student ant teachers alike. It has a reading room. We are also a member of INFLIBNET . This provides access to thousands of books and journals on line. Other facilities are improved in the library and are updated on regular basis. We have also registered our institute at NDL-
Research and Development	Research Committee works towards increasing research output of the college. The college has three research guides who try their best to disseminate new information and knowledge in the college. One of our teachers is working on his minor research projects. The research committee organised a workshop on 'research methodology'on 2018.
Examination and Evaluation	We take various measures to conduct smoothly university and internal examinations of the college. The time table of the examinations is displayed on the notice board and also read out in all the classrooms. The information regarding the nature of question paper, answer paper is given to students in the classroom before the commencement of the examinations. The marks of internal examinations are displayed on the notice board. We also appoint Internal vigilance Committee/ internal squad for copy free examinations.
Teaching and Learning	Time table and departmental time tables are prepared at the beginning of the academic year and strictly adhered to throughout the year. We use various

	teaching methods. We also prepare Annual Teaching plans, Monthly Teaching Reports, Academic Calendar and Daily Diary
Curriculum Development	We prepare and implement various activities apart from the curriculum and syllabus of university for the students. We also introduce various certificate courses to impart student's professional knowledge. We also conduct student seminar, group discussions projects and study tours for the personality development of student.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	The institution uses ICT in planning and development of academic and administrative activities. Principal and staff mostly follows E- Mail mode of communication for the conduct of different meetings. The institution takes conscious efforts in investing ICT hardware and software.
Administration	The institutions administration follows E- Mail mode of communication. The office is partially automated. The budget, demands and expindatures are communicated through E-mails. The library of the institution is also automated and uses E- Granthalaya software for various purposes like book circulation, digital attendance, dissemination of information, tracking system etc.
Finance and Accounts	The office administration is partially automated. The daily accounts, fee register, cashbook entries, ledger, posting ect. are maintained electronically. The reports are generated quarterly and annualy.
Student Admission and Support	Every year the institution prepares the Prospectus and displays it on institutional websites. The merit list of students is also displayed on college website. The admission process is partially online. The admission forms are submitted online to the affiliating university. The scholarship forms, anti- ragging forms and eligibility forms are filled in online. the other support services are informed to students in E- mode.
Examination	The institution follows the rules and regulations of Shivaji University,

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	nil	nil	nil	Nill
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	nil	nil	Nill	Nill	Nill	Nill
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Faculty Development Programme	2	28/02/2019	09/03/2019	10
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching	Non-teaching

Permanent	Full Time	Permanent	Full Time
14	14	7	7

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
04	04	01

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The college does internal and external financial audit every year. We have appointed shri. Momin Sir, Chartered Accountant from Koregaon for this work.We also do audit from government of Maharashtra. The officials do audit periodically as per order of government of Maharashtra.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
nil	0	nil

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6.4.3 – Total corpus fund generated

00

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nill	Yes	CDC and Principal
Administrative	No	Nill	Yes	CDC and Principal

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Parents Meeting 2. Speech for Parents 3. Meeting of PTA

6.5.3 – Development programmes for support staff (at least three)

1. Lectures for nonteaching staff 2. HB HIV test 3. Uniform for Nonteaching staff

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1) Formation of IQAC 1) Submission of Data for AISHE Portal 2) Regular Submission of AQAR

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	organisation of Short Term Career-oriented courses	03/09/2018	03/09/2018	20/12/2018	124
2018	Students Minor research Project	07/09/2018	07/09/2018	04/03/2019	10
2018	organisation of lead College Workshops for students and teachers	05/07/2018	05/07/2018	13/02/2019	130
2019	Use of ICT in teaching and learning.	02/07/2018	02/07/2018	10/12/2018	18
2019	Updating college web portal	10/01/2019	10/01/2019	10/01/2019	4
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Health Check-up camp for Girl students and women in the college vicinity.	28/08/2018	28/08/2018	80	Nill
Cancer Test Camp and Eyes Check-up camp (NSS)	30/08/2018	30/08/2018	44	75
Workshop on Importance of Diet and Food Habits	28/12/2018	28/12/2018	31	19
Folk song	19/09/2018	19/09/2018	80	Nill

programme for Girl students				
Workshop on Job Opportunities for Girls and Boys students in Commerce	07/09/2018	07/09/2018	55	30
Celebration of Traditional Day for both girls and boy students.	17/01/2019	17/01/2019	90	60
A lecture on Anti Ragging and Prevention of Sexual Harassment Laws by Mr. Jagdish Patane.	16/02/2019	16/02/2019	60	50
Welcome Function	28/07/2018	28/07/2018	50	20
Participation in Youth Festival	05/10/2018	07/10/2018	30	14
Clean India Campaign	26/01/2019	26/01/2019	112	58
International Youth Day	10/12/2018	10/12/2018	40	20
International Yoga Day	21/06/2018	21/06/2018	60	30
Celebration of birth and death anniversaries of national leaders.	26/07/2018	14/04/2019	70	20
Celebration of Annual day	21/03/2019	21/03/2019	120	80
Rangoli and Mehandi Competition	08/08/2018	08/08/2018	26	4
A workshop on 'Health Problems of Women during Pregnancy'.	28/08/2018	28/08/2018	75	Nill
'A Training Programme of Sanitary Napkins Making'	21/09/2018	21/09/2018	25	Nill
A workshop on	11/01/2019	11/01/2019	48	6

'Home Science'	

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
The College is located in environment friendly rural, hilly area. There are no industries and factories within 10 to 15 K.M. radius of the college. Hence, the problems of water pollution, air pollution, noise pollution, hardly arise here. In fact, the college is located in the lap of nature. It is duly surrounded by agriculture. In a sense, it is really an environment friendly area. The college has very limited scope for development of renewable energy sources. Since the college is located in a rented building, there is little chance for the development of renewable energy mechanism like solar panel, wind mill, etc. None the less, the college avails LED tubes and bulbs and tries to save energy.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	**Yes**	1
Provision for lift	**No**	**Nill**
Ramp/Rails	**Yes**	1
Braille Software/facilities	**No**	**Nill**
Scribes for examination	**No**	**Nill**
Special skill development for differently abled students	**No**	**Nill**
Any other similar facility	**No**	**Nill**
Rest Rooms	**Yes**	1

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	**1**	**1**	**02/07/2018**	**107**	**Competitive Examination Centre**	**Competitive Examination Coaching**	**40**
2019	**2**	**2**	**27/12/2018**	**07**	**1) Construction of Water Reservoir 2) Construction of CCTs**	**Drought situation / Water Problems.**	**54**
2018	**2**	**2**	**28/08/2018**	**03**	**1) Health**	**Low Haemoglobin**	**120**

| | | | | | | check-up camp for girls' students. 2) Eye check-up camp. | issue of Girls students. | |

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
3) College Magazine	25/04/2019	Every year the institution publishes its annual magazine entitled "Vidya Nagari". This magazine promotes the human values like Honesty and Integrity, Belief in Individual Dignity, Commitment, Excellence, Accountability, Diversity, Commitment, etc. through a collection of different articles by students.
4) Prohibitionary Messages on flex boards/slogans.	10/07/2018	The college displays various flex boards on the college campus instructing the students and visitors like 'No Tobacco Zone', 'No Smoking Zone' etc. The college also displays the boards about different statutory committees like Sexual Harassment Prevention committee, Anti Ragging Committee, Students Grievances Redressal Cell, Students Development Cell, etc. The college also displays the flex boards informing the students about various government scholarship schemes.
1) Code of Conduct Manual	20/07/2018	The institution has prepared a Code of Conduct Manual for all employees working in the college and for students too. This manual is based on the UGC notification 2010 and The Maharashtra Public Universities Act 2016. The periodical

		changes are made in this manual as per the new notifications of UGC and govt. of Maharashtra. Teachers, students, non-teaching staff have to follow these codes of conduct. This code of conduct is communicated to students through various programmes like Welcome function and NSS activities. In every monthly staff meeting Principal guides the staff on this code of conduct. Teachers are the role models of the society. Therefore, the behaviour of a teacher in college and in society is expected to be an ideal one. Hence, professional ethics and moral values have supreme importance.
2) The College Prospectus	06/06/2018	The college is established in 2001 with its motto 'Dnyan Deep Gharoghari'. The Institution publishes its updated prospectus every year. In this prospectus the detailed information of the college is provided to all stake holders of the society. The students are informed about the institutional policies about human values and professional ethics.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Career oriented short term Course Personality Development	03/09/2018	10/12/2018	70
Welcome Address	28/07/2018	28/07/2018	70
NSS lectures on Human Values and Professional Ethics.	27/12/2018	02/01/2019	54
) A lecture on Women Empowerment	16/02/2019	16/02/2019	110

Lectures organised by NSS department of Environmental awareness.	27/12/2018	02/01/2019	54
Voting Awareness Rally	07/02/2019	07/02/2019	80
Constitution Day	26/11/2018	26/11/2018	90
Worlds Women Day	08/03/2019	08/03/2019	80
Teachers Day	05/09/2018	05/09/2018	80
Celebration of Birth and death anniversaries of national leaders	26/06/2018	14/04/2019	90

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1) Plastic Free campus 2) Paperless office work 3) Plantation of trees 4) No Smoking Zone 5) Full utilization of natural resources like light, air, water.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1) First Best Practice: a) Title of the Best Practice: Lead College Scheme: b) Goals and Objectives: 1) To orient students, teachers and non- teaching staff of cluster colleges on various branches of knowledge by organising different workshops and seminars on different themes in the institution. 2) To inculcate research aptitude amongst students and teachers of the institution. 3) Sharing of the information amongst the cluster colleges. 4) Sharing of the Infrastructure, Library, Laboratories, Sports Facilities (Grounds), Big Halls/Stadium /LCD etc. amongst the cluster colleges. 5) Sharing of Human Resources amongst the cluster colleges. 6) Collective Organization of Academic Activities amongst the cluster colleges. 7) Helping Faculty Development amongst the cluster colleges. 8) Helping Administrative Development amongst the cluster colleges. 9) Sharing of Extension Activities amongst the cluster colleges. c) Context: The basic principle of the 'Lead College' is a homogenous cluster of 10 to 15 colleges within an area fostering interinstitutional co-operation for overall development of all of them. The concept is based on the belief, "Efforts of each and welfare of all". Our institution is located in drought prone area. Students are from socially, economically, educationally weaker backgrounds. Majority of them are girl students who cannot afford heavy expenses on higher education in urban areas. The students and teachers from cluster colleges come together and share knowledge and get benefited. d) Best Practice: A Lead College is expected 'to lead' the entire process of the Total Quality Management of the cluster. Therefore, the primary function of a 'Lead College' is to collect and update all sorts of information regarding HE. The speedy changes in the field of ICT, Research in the field of knowledge, information regarding various 1) First Best Practice: a) Title of the Best Practice: Lead College Scheme: b) Goals and Objectives: 1) To orient students, teachers and non- teaching staff of cluster colleges on various branches of knowledge by organising different workshops and seminars on different themes in the institution. 2) To inculcate research aptitude amongst students and teachers of the institution. 3) Sharing of the information amongst the cluster colleges. 4) Sharing of the Infrastructure, Library, Laboratories, Sports Facilities (Grounds), Big Halls/Stadium /LCD etc. amongst the cluster colleges.

5) Sharing of Human Resources amongst the cluster colleges. 6) Collective Organization of Academic Activities amongst the cluster colleges. 7) Helping Faculty Development amongst the cluster colleges. 8) Helping Administrative Development amongst the cluster colleges. 9) Sharing of Extension Activities amongst the cluster colleges. c) Context: The basic principle of the 'Lead College' is a homogenous cluster of 10 to 15 colleges within an area fostering interinstitutional co-operation for overall development of all of them. The concept is based on the belief, "Efforts of each and welfare of all". Our institution is located in drought prone area. Students are from socially, economically, educationally weaker backgrounds. Majority of them are girl students who cannot afford heavy expenses on higher education in urban areas. The students and teachers from cluster colleges come together and share knowledge and get benefited. d) Best Practice: A Lead College is expected 'to lead' the entire process of the Total Quality Management of the cluster. Therefore, the primary function of a 'Lead College' is to collect and update all sorts of information regarding HE. The speedy changes in the field of ICT, Research in the field of knowledge, information regarding various schemes of various authorities/ organizations in the field of HE, recent policies of HE etc. are the major fields of information. Here the process is of mutual co-operation. The 'Lead College' provide its own infrastructure and other facilities to the neighbouring colleges in the cluster and the neighbouring colleges can also do the same if they have such facilities with them. The idea is to make better use of the resources available in the constituent colleges for those who need them. (within the cluster). As per the directions of shivaji University, Kolhapur in the year 2006, the institution has established lead college committee. Our institution comes under the lead college of 'Chatrapathi Shivaji College, Satara' during this academic year. Under every lead college, there is a cluster of 14 colleges and our institution is a member of this cluster college. In the lead college scheme activities for students, teachers and administrative staff are devised and worked out regularly in the lead college meetings. Coordinators from all colleges attend the meeting and carry the plan of activities to the institutions for implementation. In our institution there is a lead college committee. The coordinator is a leader of this committee. There are three to five teaching and non-teaching members in the committee. Every year subject wise, department wise workshops are organized for the benefit of students. Secondly, there are workshop for teachers also. These workshops are helpful for developing teaching learning aspects, research aspects of teachers. Thirdly, workshops are conducted for the skill and knowledge improvement of administrative staff also. In fact, institution is sanctioned to conduct five to six workshops every year, but the institution organizes workshops in excess ranging from ten to eleven workshops every year by contributing its own funds in addition to the funds received from the university. These workshops are attended by the students and teachers and administrative staff from other colleges coming under the cluster college and they are also benefited. e) Evidence of Success: It is evidenced that the students and teachers are encouraged to undertake research projects. Students of B.A.III completed one research project entitled "Sociological and Economical study of select Brass Band groups from Satara District." funded by Shivaji University, Kolhapur. Secondly, one of the teachers from department of History Dr. Jaypal Sawant received the research grant of rupees 15000/- for minor research project entitled "A Critical Analysis of the Work of M. Gandhi and Dr. Ambedkar for the Upliftment of the Untouchables". from Shivaji University, Kolhapur. The students, teachers and non-teaching staff are oriented on different branches of knowledge like career opportunities in commerce, career opportunities in banking, agriculture, small scale industries, share market, the training programme of Sanitary Napkins making. etc. 2) Second Best Practice: a) Title of the Best Practice: Staff Academy: b) Goal: 1) To inculcate research aptitude amongst all teachers of the institution. 2) To

encourage and promote quality research works amongst all teachers 3) To orient teachers on various branches of knowledge. 4) To develop research ethics amongst all teachers. 5) To develop skills of research paper presentation of the teachers. 6) c) Context: The institution is located in a drought prone and northern hilly area of Koregaon tehsil. This region has its own distinctive social and cultural history. The staff academy tries to promote the research on local as well as global social, economic and cultural problems of the society. Accordingly, the teachers present their research papers in staff academy to address local/regional and global various issues in the society. The staff academy tries to enhance the spirit of knowledge and engagement with wide variety subjects and topics. The staff academy fosters the spirit of cooperation and coordination amongst all staff members of the institution. d) Best Practice: The Staff Academy committee is established in the college. The Principal is the chairman of this committee. The coordinator is the leader of this committee. He is assisted by one member in the committee. The coordinator devises the schedule of the research paper presentation of that academic year. This schedule is communicated to all teachers well in advance. Accordingly, after every fifteen days one teacher makes a presentation of his/her research paper before all teaching staff of the institution. The research paper presentation is followed by discussion session. Teachers raise their questions and queries about the research paper to the research scholar. The paper presenter answers these questions. The chairman gives important suggestions to the paper presenter. The research scholar makes the necessary changes in the paper and this revised research paper is submitted to the Staff Academy. At the end of every academic year theses research papers are collected and submitted to library in booklet form by the coordinator of staff Academy. This booklet is accessible to all stakeholders of the institution. e) Evidence of Success: It is evidenced that the research aptitude of teachers has been enhanced. All teachers are encouraged to undertake research works. Two teachers have completed their Ph. D. degrees. Four teachers have registered to Ph.D. degree and one teacher has registered for M. Phill. degree. It is also evidenced that there has been greater improvement in the publication of research papers in peer reviewed and UGC enlisted journals by teachers in the institution. It is observed that one of the teachers from department of History Dr. Jaypal Sawant received the research grant of rupees 15000/- for minor research project entitled "A Critical Analysis of the Work of M. Gandhi and Dr. Ambedkar for the Upliftment of the Untouchables" from Shivaji University, Kolhapur.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

http://www.sjaccollegewagholi.ac.in/activities/

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Admission of Girls Students: The college is situated in hilly and drought prone area. The college imparts education to students belonging to lower and weaker sections of the society. The institution tries to offer education to students who are socially, economically lower and downtrodden class society. The very objective of the institution is to impart education to students from socially and economically weaker sections of the society therefore, the college helps such students by offering stationary, transport, admission fees, examination fees, sports, etc. expenses. There are 65 girl students admitted in the college. All these girl students come from socially, economically and educationally backward families. In order to provide them undergraduate level education, the granted and non-granted faculties respectively Arts and Commerce have been working efficiently. The college provides every kind of assistance to

such students like paying travelling expenses, paying admission and examination fees. The college encourages these girl students to participate in lead college activities, youth festival and many other personality development programmes. The college, within the limited financial resources tries to provide assistance to majority of needy and poor girl students so that it helps them a lot to continue and complete their degree education hopefully.

Provide the weblink of the institution
http://www.sjaccollegewagholi.ac.in/about-us/

8.Future Plans of Actions for Next Academic Year

 1) To organize lead college Workshops. 2) To promote student research activities in the institution. 3) To promote cultural activities in the institution. 4) To introduce new certificate and short -term career -oriented certificate level courses during the academic year 2019-20 5) To cater to the needs of slow learners through remedial classes. 6) To organize certificate course in Library and Information Science. 7) To organize zonal and inter-zonal sports competitions in the institution. 9) To procure funds for administrative development of the institution.